

RESOLUTION #1102

BE IT RESOLVED, by the Board of County Commissioners of Atchison County, Kansas, that the said Board of County Commissioners finds that it is necessary and desirable that closer scrutiny be given purchases made on behalf of said County, and that it is necessary that the law be complied with creating binding obligations upon said County.

BE IT FURTHER RESOLVED that in order to carry out their duties, said Board of County Commissioners finds that the following action is necessary:

(a) Purchases for \$100.00 or less shall require a purchase order number which can be obtained from the Atchison County Clerk's office.

(b) That formal approval by the Board of County Commissioners be and the same is hereby required in advance for all expenditures in amounts exceeding One Hundred Dollars (\$100.00), and such approval will only be granted after a duly executed requisition has been submitted to the Board of County Commissioners, except when the County Road Department needs parts, materials or equipment for immediate repairs.

(c) No county employee or official has any authority for expenditures made in response to solicitation initiated by a vendor until a purchase requisition has been approved by the Board of County Commissioners for the item in question.

(d) That no purchase made by an officer or employee of the county other than in compliance with this Resolution will be approved for payment by the Board of County Commissioners.

(e) That the within Resolution affects all services, materials, travel expenses and other encumbrances of whatever kind or nature.

(f) That this policy should be and it is hereby made applicable upon enactment of this Resolution and the notification of the elected officials of Atchison County, Kansas.

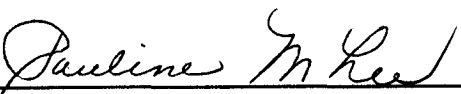
BE IT FURTHER RESOLVED THAT the above and foregoing be and they are hereby adopted as the policy of the Board of County Commissioners of Atchison County, Kansas, and the same shall be effective as above set out; provided, however, that the Board of County Commissioners reserves the right to make exceptions to the above provision in meritorious cases, but exceptions will be held to a minimum and must be fully justified in every respect.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Atchison County, Kansas, that nothing herein shall be construed as delegating to any official or other person the right to obligate Atchison County, Kansas, in any manner or under any circumstances except in such cases as may be provided by law.

ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ATCHISON ON THIS 26th DAY OF FEBRUARY, 1993.


Chairman , Susie Pickman

ATTEST:


County Clerk, Pauline M. Lee

county/respurch