



Atchison County Commission Meeting

Atchison County Courthouse
Lower Level
423 North 5th St
Atchison, KS 66002
May 3, 2022
REGULAR MEETING AGENDA
Starting at 1:00 pm
Chairman Eric Noll, 2nd District

Commissioner Jack Bower, 1st District

Commissioner Casey Quinn, 3rd District

1. 1:00 P.M. ZOOM MEETING ID # 840 2790 3473
2. Call To Order
The County Commission is called to order by the Chairman
3. Pledge Of Allegiance
4. Public Comment
5. Reading And Approval Of Minutes
Approval of Minutes from Last commission meeting
- 5.1. 04/26/2022 Atchison County Commission Minutes
*Disclaimer-This document represents the "unofficial" minutes of the Atchison County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.

Documents:

[04-26-2022.PDF](#)
6. Commissioner Comments And Committee Reports
7. Reports Of Elected Officials And Department Heads
8. New Business Before The Board
- 8.1. Mark Zeltner, Finance Director
KDOT Adopt-A-Highway Approval
- 8.2. Donna Oswald, District Court Clerk

Purchase Order Approval

8.3. Mark Wilson, Project Manager And Greg Seifert, Creal Clark & Seifert
Approval of Courthouse Building Review Proposal

8.4. Wesley Lanter, Emergency Management/IT Director
Hazard Mitigation Plan Approval

9. Old Or Unfinished Business Before The Board
10. County Counselor Updates
11. Executive Sessions (Time Reserved For Executive Sessions)
12. Presentation And Approval Of Claims
13. Presentation Of Petitions, Memorials, And Remonstrances
14. Introduction And Consideration Of Resolutions
15. Notices And Communications
16. Public Comment
17. Adjournment
18. Zoom Details

Atchison County will be limiting public access to all Atchison County departments and offices to take preventative measures designed to reduce the spread of the Coronavirus illness. We are making arrangements to adjust services to be in the best interest of the employees and citizens of Atchison County and following the interim guidance as provided by KDHE and the CDC. The Atchison County Board of County Commission meetings will be utilizing Zoom to meet the Kansas Open Meetings Act. Members of the public can connect to the meetings via smart phone, or computer connections. The meeting ID number will be listed on the corresponding agenda. Members of the public can attend the BOCC meeting in-person; however, we urge and encourage all citizens to take active steps to prevent the spread of COVID-19. If you have any symptoms similar to the flu, including fever, cough or shortness of breath, please do not attend until symptoms have subsided and you have been fever-free for 24 hours. |

Tuesday, April 26, 2022

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 1:00 PM at the Atchison County Courthouse, Lower Level, 423 N 5th St., Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting at the Atchison County Courthouse, Lower Level, 423 N 5th St., Atchison, KS. Chairman Eric Noll called the meeting to order with Commissioner Casey Quinn and Commissioner Jack Bower present for the meeting. County Counselor Patrick Henderson was absent. Michelle Phillips, County Clerk, recorded the minutes.

The Board recited the pledge of allegiance to start the meeting.

***Public Comment:**

Dan Brox appeared before the Board asking if they had made any decisions in regards to the crossing he had spoken to the Board during the meeting on Tuesday, March 1, 2022. The Board told him that there were other bridges and culverts that were in greater need; however, shared some cost saving options with Mr. Brox.

***Reading and Approval of Minutes:**

Minutes of the April 19, 2022 meeting were reviewed with no corrections noted. Commissioner Bower made the motion to approve the minutes as presented. Commissioner Quinn seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

***Commissioner Comments and Committee Reports**

Commissioner Quinn stated Wednesday, April 20, 2022, she had a QA plan meeting at the Atchison Senior Village, a Joint Communication Board meeting and an Economic Development Advisory Group Meeting. On Thursday, April 21, 2022, Commissioner Quinn had an opportunity to interview some of the seniors from USD 377. Friday, April 22, 2022, Commissioner Quinn met with Dustin Parks, Kansas Association of Counties Planning and Zoning Officials President. Commissioner Quinn mentioned that he was going to be a guest speaker at District #3 Educational Meeting on May 19, 2022 at Elizabeth's.

Commissioner Quinn mentioned that Atchison County Extension Board had their first volunteer day, Saturday, April 23, 2022. There was some confusion on the dumpster that was going to be provided by the County, with the Extension Board paying their own dump fees. The Saturday dates that were scheduled for the volunteers would not work out with the County cans since they would be used on those days. They were directed to Martin Trash since they would be able to provide something similar.

Chairman Noll mentioned how much he enjoyed the Board of Trustees of the Soldiers and Sailors Memorial Hall 100-year celebration that was held April 24, 2022 at the

Memorial Hall, 819 Commercial Street Atchison, KS. Special guest speaker was P.O.W. Veteran, Colonel Leroy Stutz, USAF, Retired. He applauded the efforts of all those planning the celebration.

***New Business Before the Board:**

Staci Waggle, Solid Waste Manager appeared before the Board for review and approval of the Solid Waste Management Plan. Manager Waggle told the Board of the proposed changes. Commissioner Bower made a motion to approve the Solid Waste management Plan. Commissioner Quinn seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

Kim Pruett, Joint Communication Director, appeared before the Board via Zoom for approval of a purchase order payable to Huber & Associates in the amount of \$5,963.00 for the yearly maintenance of the server. The maintenance will run from March 2022 through March 2023. Commissioner Bower made a motion to approve the purchase order for the yearly maintenance of the server. Commissioner Quinn seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

Shelly Nelson, Community Corrections Supervisor previously appeared before the Board to review the FY2023 Adult Comprehensive Plan and the FY2023 Juvenile Comprehensive Plan. Commissioner Bower moved to approve the FY2023 comprehensive plans and budgets for both adult and juvenile and to allow the Chairman to sign the documents. Commissioner Quinn seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

Kim Glover, Road & Bridge Office Manager appeared before the Board with a purchase order payable to Schwab Eaton of Manhattan, KS in the amount of \$28,531.00. This amount represents 15 fracture critical bridge inspections at \$1,175.00 for a total of \$17,625.00, and 133 routine bridge inspections at \$82.00 each for a total of \$10,906.00. Proposal documents were also presented. Commissioner Quinn moved to approve the purchase order in the amount of \$28,531.00 payable to Schwab Eaton. Commissioner Bower seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

Brian Oswalt, Facility & Maintenance Supervisor previously appeared before the Board with some discussion on some purchase orders to be approved. The first purchase order was for a Saferstack 10 X 5 X 7 two-story fixed scaffold tower in the amount of \$1,885.08. Commissioner Quinn made a motion to approve the purchase. Commissioner Bower seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

Supervisor Oswalt presented a purchase order was for two 48,000 BTU 4 Ton, 5 wall mount ductless mini split air conditioner units with heat pumps at a cost of \$5,300.04 each for a total of \$10,600.08. Commissioner Bower made a motion to approve the

purchase of two units. Commissioner Quinn seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

Supervisor Oswalt presented a purchase order was payable to Design Mechanical, Inc. of Kansas City, KS, for the replacement of one of the main steam pipes in the lower level of the Courthouse in the amount of \$22,240.00. Commissioner Bower made a motion to approve the purchase. Commissioner Quinn seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

***County Counselor Updates:**

The County Counselor was absent.

***Public Comment:**

There were no public comments.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Bills were presented to be signed.

Commissioner Bower made the motion to adjourn at 1:36 pm. Commissioner Quinn seconded the motion. Chairman Noll called for a vote, all voted aye. The motion passed 3-0.

*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video-recorded. The video of these meeting is generally available for supplementation of the minutes. The videos can be located under the Government tab at www.atchisoncountyks.org.

Attest: Michelle Phillips, County Clerk