



Atchison County Commission Meeting

Atchison County Courthouse
423 North 5th St
Atchison, Kansas 66002
February 14, 2023
REGULAR MEETING AGENDA

Chairwoman Casey Quinn, 3rd District

Commissioner Allen Reavis, 1st District

Commissioner Eric Noll, 2nd District

1. ZOOM MEETING ID # 829 3442 9623
2. 9:00 A.M. Department Head Workshop
9:00 am to 10:00 am - Discussion with Department Heads.

*There will be no Zoom available during this time. The Zoom link will start at 10:00am.
3. Call To Order
The County Commission is called to order by the Chairman
4. Pledge Of Allegiance
5. Public Comment
6. Additions To Agenda
Items of discussion added by Commissioners.
7. Reading And Approval Of Minutes
Approval of Minutes from Last commission meeting
- 7.1. Approved 02/14/2023 Atchison County Commission Meeting Minutes

Documents:

[2-14-2023.PDF](#)
8. Commissioner Comments And Committee Reports
9. Reports Of Elected Officials And Department Heads
- 9.1. 10:00 AM Wesley Lanter, Emergency Management/IT Director
CIC Annual Renewal Discussion and Approval
- 9.2. 10:15 AM Roger Denton, GIS Coordinator

911 Addressing

- 10.** Presentation And Approval Of Claims
- 11.** New Business Before The Board
- 12.** Old Or Unfinished Business Before The Board
- 13.** County Counselor Updates
- 13.1.** Opioid Settlement Update
- 13.2.** Draft Resolution For Elm Drive Subdivision
- 14.** Executive Sessions (Time Reserved For Executive Sessions)
- 15.** Public Comment
- 16.** Adjournment

Tuesday, February 14, 2023

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 1:00 PM at the Atchison County Courthouse, Lower Level, 423 N 5th St., Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting at the Atchison County Courthouse, Lower Level, 423 N 5th St., Atchison, KS. Chairwoman Casey Quinn called the meeting to order with Commissioner Allen Reavis, Commissioner Eric Noll, and County Counselor Patrick Henderson present for the meeting. Kalee M. Vanderweide, Deputy County Election Officer recorded the minutes.

The Board recited the pledge of allegiance to start the meeting.

***Public Comment:**

There were no public comments.

***Reading and Approval of Minutes:**

Minutes of the February 7, 2023, meeting were reviewed with no corrections noted. Commissioner Noll made the motion to approve the minutes as presented. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

***Commissioner Comments and Committee Reports:**

Commissioner Noll congratulated the Kansas City Chiefs on their Superbowl win.

Commissioner Reavis stated he attended the Atchison County Conservation District dinner on Thursday, February 9, 2023. Commissioner Reavis gave kudos to Tiffany Hoffman and Jeff Hale for a great dinner and meeting.

Chairwoman Quinn stated the Atchison County website revamp launched Wednesday, February 8, 2023.

***Reports of Elected Officials and Department Heads:**

Wesley Lanter, EM/IT Director, appeared before the Board with a purchase order to Computer Information Concepts, Inc. (CIC) for the Annual Peopleware Agreement, in the amount of \$51,325.00. Commissioner Reavis made a motion to approve the purchase order to CIC, in the amount of \$51,325.00. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Roger Denton, GIS Coordinator, appeared before the Board with a presentation on 911 addressing and how road names came to be.

***Executive Sessions:**

Commissioner Quinn moved that the Board of County Commissioners recess into executive session at 10:50 am to discuss personnel matters of nonelected personnel, as allowed by K.S.A. 75-4319(b) (1), and that the purpose of the closed session is to protect the privacy rights of the employee, and that the Board come out of the executive session at 11:00 am, in the commission room, courthouse basement. Those present will be: the three commissioners and Community Corrections Director Monica Zeigel. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

There was no action taken during the executive session.

***Reports of Elected Officials and Department Heads:**

Brian Oswalt, Facility Maintenance Director, appeared before the Board with an update on projects being done at the Courthouse.

Director Oswalt presented a recommendation to Brooks Plastering for work in the County Appraiser's office, in the amount of \$2,400.00. This is under Director Oswalt's spending authority; therefore, no purchase order is required.

Director Oswalt presented a purchase order to Woodmaster Tools, Inc. for a 712 Planer Molder with 3 knife cutterhead package, in the amount of \$3,165.00. Commissioner Noll made a motion to approve the purchase order to Woodmaster Tools, Inc., in the amount of \$3,165.00. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Chairwoman Quinn presented a purchase order to Card Services, on behalf of the County Attorney's office, for miscellaneous items for the County Attorney office, in the amount of \$2,530.52. This will come out of the Capital Outlay fund. Commissioner Reavis made a motion to approve the purchase order to Card Services, in the amount of \$2,530.52. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Joe Snyder, Road and Bridge Superintendent, appeared before the Board to discuss acquiring a Gravel Retriever from Kan Equip, who is a Sourcewell dealer.

Superintendent Snyder stated that the Engineer helping with the Dollar General in Effingham requested that Edwards Road be closed for three (3) weeks. Before granting permission, Superintendent Snyder will make sure that the road is not closed any more than necessary.

Chairwoman Quinn presented a purchase order to Cintas Fire Protection, on behalf of Atchison Senior Village, for replacing failing addressable Silent Knight control panel with new replacement model, in the amount of \$4,649.98. This item may be covered by

warranty. Chairwoman Quinn made a motion to table this purchase order. No action was taken.

Chairwoman Quinn brought up discussion about the online Constituent Anonymous Feedback Form.

***County Counselor Updates**

Patrick Henderson, County Counselor, stated the County has received checks, totaling \$25,841.65 as proceeds of the statewide litigation concerning opioid abuse. The Attorney General's office requires that the County submit an annual report for 2022. Michelle Phillips, County Clerk, was previously appointed as the contact person for the County, and she has prepared the report. Counselor Henderson stated that the Board may want to look at spending the funds. The funds may only be spent on programs to treat or mitigate the effects of substance abuse addiction or to reimburse the County for previous expenses related to the opioid crisis.

Chairwoman Quinn declared that a quorum was present. There was presented a Resolution entitled:

A RESOLUTION OF BOARD OF COUNTY COMMISSIONERS OF ATCHISON COUNTY, KANSAS DESIGNATING ELM DRIVE AS A TOWNSHIP OR LOCAL SERVICE ROAD PURSUANT TO K.S.A. 68-506(a) (4) AND INCLUDING SAID ROAD IN THE COUNTY ROAD SYSTEM

Commissioner Reavis moved that the Resolution be adopted. The motion was seconded by Commissioner Noll. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0. Chairwoman Quinn declared the Resolution duly adopted and the Resolution was then duly numbered Resolution No. 2023-1517 and was signed by the Commissioners and attested by the County Clerk.

Counselor Henderson presented a request for payment to Exchange Bank & Trust, payable to USD 377, regarding the Kansas Sales Tax Revenue Bonds, for purchase of a 2022 Honda 4-wheeler, in the amount of \$9,205.97. Commissioner Noll made a motion to approve the request for payment to USD 377, in the amount of \$9,205.97. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Counselor Henderson presented a request for payment to Exchange Bank & Trust, payable to Stifel, Nicolaus & Company, Inc., regarding the Kansas Sales Tax Revenue Bonds, for a municipal advisory fee, in the amount of \$7,500.00. This was approved at last week's meeting, February 7, 2023. The Commission signed the request document.

***Reports of Elected Officials and Department Heads:**

Michelle Phillips, County Clerk, appeared before the Board asking for a status update on the ANEW bill of \$12,000.00 for the January monthly management fee. The Board approved Clerk Phillips to pay the bill.

Clerk Phillips informed the Board that Lisa Hill, Walnut Township Treasurer submitted her resignation on Friday, February 10, 2023. Ms. Hill will still help until a replacement is assigned. By statute, the Board of County Commissioners appoints the replacement. Clerk Phillips will solicit letters from interested parties to serve on the Township Board.

Commissioner Noll stated he saw a request for ARPA funds and was under the impression that requests were stopped.

Commissioner Noll made a motion to recess for 10 minutes. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Chairwoman Quinn brought the meeting back to order and stated that the recording and zoom will be stopped, but the Board will be going into a workshop session to discuss budgetary items with the Road and Bridge department.

***Public Comment:**

There were no public comments.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Bills were presented to be signed.

Commissioner Reavis made the motion to adjourn at 3:08 pm. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video-recorded. The video of these meeting is generally available for supplementation of the minutes. The videos can be located under the Government tab at www.atchisoncountyks.org.

Attest: Kalee M. Vanderweide, Deputy County Election Officer