



Atchison County Commission Meeting

Emergency Operations Center
10443 US Hwy 59
Atchison, Kansas 66002

REGULAR MEETING AGENDA

Chairwoman Casey Quinn, 3rd District

Commissioner Allen Reavis, 1st District

Commissioner Eric Noll, 2nd District

1. ZOOM MEETING ID # 842 8909 4690
2. 9:00 A.M. Workshop
*There will be no Zoom available during this time. The Zoom link will start at 10:00am.
3. Call To Order
4. Invocation
- 4.1. Pastor Kelley
5. Pledge Of Allegiance
6. Public Comment
7. Approval Of Minutes
Approval of Minutes from Last commission meeting
- 7.1. 6/13/2023 Atchison County Commission Meeting Minutes
*Disclaimer- This document represents the "unofficial" minutes of the Atchison County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.

Documents:

[6-13-2023.PDF](#)

8. Commissioner Comments
9. New Business

- 9.1. 10:30 AM Stephanie Barnes, Project Concern
2024 Appropriation Request
- 9.2. 10:45 AM Tiffany Hoffman, Atchison County Conservation District
2024 Appropriation Request
- 9.3. 11:15 AM Karen Wilson, NEKAAA
2024 Appropriation Request
- 9.4. 11:20 AM Michelle Phillips, County Clerk
Budget discussion
- 9.5. 11:50 AM Jerry Henry, Achievement Services
2024 Appropriation Request
- 9.6. 12:20 PM Wesley Lanter, Emergency Management/IT Director
CodeRed Renewal purchase order approval
- 9.7. 12:30 PM Connie Ellerman, County Treasurer
Credit cards and cash receipting
- 9.8. 1:00 PM Kristina Romine, NEK Multi-County Health
2024 Appropriation Request
- 9.9. 1:15 PM Road & Bridge
Purchase order approval
10. Unfinished Business
11. County Counselor Updates
12. Executive Sessions
- 12.1. 1:30 PM Executive Session
Non- Elected Personnel
- 12.2. 2:00 PM Executive Session
Attorney- Client
13. Approval Of Expenses
14. Public Comment
15. Adjournment

Tuesday, June 13, 2023

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 10:00 AM at the Atchison County Emergency Operations Center, 10443 US Hwy 59, Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting at the Atchison County Emergency Operations Center at 10443 US Hwy 59, Atchison, KS. Chairwoman Casey Quinn called the meeting to order with Commissioner Eric Noll, Commissioner Allen Reavis, and County Counselor Patrick Henderson present for the meeting. Kalee M. Vanderweide, Deputy County Election Officer recorded the minutes.

The Board recited the pledge of allegiance to start the meeting.

Racheal Dannar recited the invocation.

***Public Comment:**

There was none.

***Reading and Approval of Minutes:**

Minutes from the June 6, 2023, meeting were reviewed with no corrections noted. Commissioner Noll made the motion to approve the minutes as presented. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

***Commissioner Comments:**

Commissioner Noll thanked Commissioner Reavis for all his work in getting Abraham Lincoln to the courthouse. The dedication for the statue was Friday, June 9, 2023, and well attended.

Commissioner Reavis apologized to Chairwoman Quinn for not inviting her to the front for the dedication of the Abraham Lincoln statue.

Chairwoman Quinn thanked Commissioner Reavis for his time, effort, and coordination he put into the Abraham Lincoln statue.

Chairwoman Quinn stated she had an Atchison Senior Village advisory board meeting on Wednesday, June 7, 2023.

***New Business:**

Kathryn Sparks, Community Corrections Director, appeared before the Board with an update for Community Corrections. Atchison County will take over their juvenile intake beginning July 1, 2023.

***Executive Sessions:**

Commissioner Noll moved that the Board of County Commissioners recess into executive session at 10:11 am to discuss personnel matters of nonelected personnel, as allowed by K.S.A. 75-4319(b) (1), and that the purpose of the closed session is to protect the privacy rights of the employee, and that the Board come out of the executive session at 10:26 am, in the commission room, Emergency Operations Center, 10443 US Hwy 59. Those present will be: the three commissioners, County Counselor Patrick Henderson, Community Corrections Director Kathryn Sparks, HR Director Jodi Moore, and Finance Director Mark Zeltner. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0. There was no action taken during the executive session.

Commissioner Reavis moved that the Board of County Commissioners recess into executive session at 10:28am to discuss personnel matters of nonelected personnel, as allowed by K.S.A. 75-4319(b) (1), and that the purpose of the closed session is to protect the privacy rights of the employee, and that the Board come out of the executive session at 10:38 am, in the commission room, Emergency Operations Center, 10443 US Hwy 59. Those present will be: the three commissioners, County Counselor Patrick Henderson, Community Corrections Director Kathryn Sparks, HR Director Jodi Moore, and Finance Director Mark Zeltner. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0. There was no action taken during the executive session.

***New Business:**

Kathryn Sparks, Community Corrections Director, appeared before the Board with a purchase order for Juvenile programs, payroll, and bills, in the amount of \$58,000.86. Commissioner Reavis made a motion to approve the purchase order, in the amount of \$58,000.86. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Director Sparks appeared before the Board with a purchase order for Adult programs, payroll, and bills, in the amount of \$61,633.61. Commissioner Noll made a motion to approve the purchase order, in the amount of \$61,633.61. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Mark Zeltner, Finance Director, presented a purchase order for various renovation expenses related to the Treasurer's office, Appraiser's office, and County Attorney's office, in the amount of \$603.07. Commissioner Reavis made a motion to approve the purchase order for the various expenses, in the amount of \$603.07. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Finance Director Zeltner presented a purchase order to Regan Floor Covering for carpet installation and repair floor, in the amount of \$1,433.46. Commissioner Noll made a motion to approve the purchase order to Regan Floor Covering, in the amount of \$1,433.46. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Finance Director Zeltner presented a purchase order to Home Depot for a 36000BTU Mini Split AC, in the amount of \$8,471.21. Commissioner Reavis made a motion to approve the purchase order to Home Depot, in the amount of \$8,471.21. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Finance Director Zeltner presented a purchase order to Emergency Services Supply for a 2024 Osage Type I Warrior Ambulance Remount, in the amount of \$106,920.00. Commissioner Noll made a motion to approve the purchase order to Emergency Services Supply, in the amount of \$106,920.00. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Commissioner Reavis made a motion to receive and file the 2023 May EMS Commission Report. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Approval of purchase order to Mo-Kan Regional Council for the 2023-2024 Membership, in the amount of \$1,912.05 dies for lack of motion.

Jacque Pregont and Mary Jane Sowers, Amelia Earhart Foundation appeared before the Board with the 2024 budget request.

***Executive Session:**

Commissioner Noll moved that the Board of County Commissioners recess into executive session at 11:10 am for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship, as allowed by K.S.A. 75-4319(b) (2), and that the purpose of the closed session is to protect confidentiality of the discussion, and that the Board come out of the executive session at 11:20 am, in the commission room, Emergency Operations Center, 10443 US Hwy 59. Those present will be: the three commissioners, County Counselor Patrick Henderson, and Finance Director Mark Zeltner. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

There was no action taken during the executive session.

***New Business:**

Lindsey Wood, Atchison Senior Village Administrator, appeared before the Board with a letter to name herself as the temporary administrator of record. Commissioner Noll

made a motion to allow the Chairwoman to sign the letter. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Administrator Wood also gave an update on Atchison Senior Village.

***Executive Session:**

Commissioner Noll moved that the Board of County Commissioners recess into executive session at 11:52 am to discuss personnel matters of nonelected personnel, as allowed by K.S.A. 75-4319(b) (1), and that the purpose of the closed session is to protect the privacy rights of the employee, and that the Board come out of the executive session at 12:32 pm, in the commission room, Emergency Operations Center, 10443 US Hwy 59. Those present will be: the three commissioners, County Counselor Patrick Henderson, Finance Director Mark Zeltner, HR Director Jodi Moore, and ASV Administrator Lindsey Wood. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0. There was no action taken during the executive session.

***New Business:**

Joe Snyder, Road & Bridge Superintendent, appeared before the Board with a purchase order to Norfolk Contracting for labor and materials for the erection of Bridge E.5-14.3, in the amount of \$245,540.00. Commissioner Noll made a motion to approve the purchase order to Norfolk Contracting, in the amount of \$245,540.00. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Superintendent Snyder presented a "Notice to Proceed" to Harbour Construction for the Morton Road Mill & Overlay project. Commissioner Reavis made a motion to allow the Chairwoman to sign the "Notice to Proceed" to Harbour Construction. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Superintendent Snyder presented a contract between Atchison County, Kansas and Kings Construction for the Grading & Ditch Stabilization Improvements – 310th Road over Little Delaware River. Commissioner Reavis made a motion to allow the Chairwoman to sign the contract between Atchison County, Kansas and Kings Construction for the Grading & Ditch Stabilization Improvements – 310th Road over Little Delaware River. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Jack Laurie, Sheriff, appeared before the Board with a purchase order to Central Square Technologies for CAD/RMS/JMS License and service agreement, in the amount of \$194,595.26. Amy Finch, Atchison City Manager and Debbie Ball, Atchison Assistant City Manager, appeared before the Board to discuss the purchase order and changes. Commissioner Reavis made a motion to approve the purchase order to Central Square

Technologies, in the amount of \$194,595.26. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote. The motion passed 2-1, with Commissioner Noll as the nay vote.

***Unfinished Business:**

Superintendent Snyder came back to the Board to let the Commissioners know that farmers are already putting up hay at the County Lake.

***Executive Session:**

Commissioner Noll moved that the Board of County Commissioners recess into executive session at 1:57 pm for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship, as allowed by K.S.A. 75-4319(b) (2), and that the purpose of the closed session is to protect confidentiality of the discussion, and that the Board come out of the executive session at 2:17 pm, in the commission room, Emergency Operations Center, 10443 US Hwy 59. Those present will be: the three commissioners, County Counselor Patrick Henderson, and Road & Bridge Superintendent Joe Snyder. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0. There was no action taken during the executive session.

***New Business:**

Superintendent Snyder stated he would like the Road & Bridge department to go back to using cash or check only, not credit/debit cards.

***County Counselor Updates:**

Patrick Henderson, County Counselor, stated that the 2023 tax sale was filed on Thursday, June 8, 2023.

***Approval of Expenses:**

Commissioner Noll made a motion to approve the expenses for June 13, 2023. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

***Public Comment:**

There were none.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Bills were presented to be signed.

Commissioner Noll made the motion to adjourn at 2:24 pm. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video-recorded. The video of these meeting is generally available for supplementation of the minutes. The videos can be located under the Government tab at www.atchisoncountyks.org.

Attest: Kalee M. Vanderweide, Deputy County Election Officer