



Atchison County Commission Meeting

Atchison County Courthouse  
423 North 5th St  
Atchison, Kansas 66002  
April 27, 2021  
REGULAR MEETING AGENDA

Chairman Jack Bower, 1st District

Commissioner Eric Noll, 2nd District

Commissioner Casey Quinn, 3rd District

1. 1:00 P.M. ZOOM MEETING ID # 928 3259 1267

2. Call To Order

The County Commission is called to order by the Chairman

3. Pledge Of Allegiance

4. Public Comment

5. Reading And Approval Of Minutes

Approval of Minutes from Last commission meeting

5.1. 03/25/2021 Atchison County Joint Cities Commission Meeting Minutes

*\*Disclaimer- This document represents the "unofficial" minutes of the Atchison County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

Documents:

[03-25-2021 JOINT MEETING MINUTES.PDF](#)

5.2. 04/20/2021 Atchison County Commission Meeting Minutes

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Documents:

[04-20-2021.PDF](#)

6. Commissioner Comments And Committee Reports

7. Reports Of Elected Officials And Department Heads
8. New Business Before The Board
- 8.1. Shelly Nelson, Community Corrections Supervisor  
FY 2022 Audit Comp Plan & Budget Approval
- 8.2. USD # 377, And Atchison Sports Activities And Fitness, Inc. (ASAF) Sports Complex  
Maintenance Request

Documents:

[2021 2ND QTR BANK REQUEST FOR PAYMENT - BOTH.PDF](#)

- 8.3. Wes Lanter, Emergency Management/IT Director  
Tornado Siren Battery Replacement Approval
- 8.4. Jackie Bowen  
Atchison County Combat/Wounded Memorial Proposal
- 8.5. Jeffrey Schuele, Live Well Atchison  
County Health Rankings and Update
- 8.6. Joe Snyder, Road & Bridge Superintendent  
Chip and Seal Bid Opening
9. Old Or Unfinished Business Before The Board
10. County Counselor Updates
11. Executive Sessions ( Time Reserved For Executive Sessions)
12. Presentation And Approval Of Claims
13. Presentation Of Petitions, Memorials, And Remonstrances
14. Introduction And Consideration Of Resolutions
15. Notices And Communications
16. Public Comment
17. Adjournment
18. Zoom Details

**Atchison County will be limiting public access to all Atchison County departments and offices to take preventative measures designed to reduce the spread of the Coronavirus illness. We are making arrangements to adjust services to be in the best interest of the employees and citizens of Atchison County and following the interim guidance as provided by KDHE and the CDC. The Atchison County Board of County Commission meetings will be utilizing Zoom to meet the Kansas Open Meetings Act. Members of the public can connect to the meetings via smart phone, or computer connections. The meeting ID number will be listed on the corresponding agenda. Members of the public can attend the BOCC meeting in-person; however, we urge and encourage all citizens to take active steps to prevent the spread of COVID-19. If you have any symptoms similar to the flu, including fever, cough or shortness of breath, please do not attend until symptoms have subsided and you have been fever-free for 24 hours.**



**Thursday, March 25, 2021**

Pursuant to the law, the Atchison County Commission Board met in Special Session at 5:30 PM at the Atchison Event Center, 710 S 9<sup>th</sup> St. Atchison, KS. Chairman Jack Bower called the meeting to order with Commissioner Eric Noll, Commissioner Casey Quinn, and County Counselor Patrick Henderson; along with June Bower, Lisa Moody, Becky Berger, Jim Rowland, James Howey, Jaquetta Peak, Abby Bartlett, Jesse F. Greenly, Bob Campbell, Mike Wilson, Larry D. Myer, Ronnie C. Myer, Pat Weishaar, Clinton McNemee, Justin Pregont, Mike Stec, Harvey Fasse, Lorin Affield, Don Ball, John R. Eplee, J. David Farris, Julie Behler, Connie Ellerman, and Joe Warren present for the meeting. Deputy County Election Officer, Kalee Vanderweide recorded the minutes.

Abby Bartlett led the group with the pledge of allegiance to start the meeting.

**\*Welcome: Atchison County Commission Chairman Jack Bower**

Chairman Bower asked for a moment of silence for Jeanie Evans, an Effingham City Council Member who recently passed away.

Chairman Bower asked everyone to introduce themselves.

**\*Minutes from Last Joint Meeting**

The minutes from the last Joint meeting, March 26, 2018, were provided for all to look at.

**\*Letters of Support for 286<sup>th</sup> Road**

Commissioner Quinn spoke about getting support letters for its application to the Kansas Department of Transportation for granting funding under a Cost Share Program. This relates to improvements to 286<sup>th</sup> Road between the Cities of Atchison and Lancaster. The letters of support are due by Monday, March 29, 2021; to Casey Quinn by email at [cquinn@atcoks.org](mailto:cquinn@atcoks.org) or dropping in the Drop Box in front of the Courthouse.

**\*Neighborhood Revitalization Program – Don Ball**

Don Ball spoke about the Neighborhood Revitalization Program (NRP), which sunsets October 2021. This program originally started in 1995, with minimal involvement from taxing units. To date, not all taxing units are participating in the program, but taxing units not participating can be added to a new program.

**\*Chamber News – Jim Rowland**

Jim Rowland spoke about the things that are happening at the Atchison Chamber of Commerce. The Atchison Chamber of Commerce partnered with the City of Atchison on Kansas Main Street. The Atchison Chamber of Commerce is looking at launching an “eat local”

challenge. Mr. Rowland stated that the Atchison Chamber of Commerce would be helpful in marketing for different events in Atchison County.

**\*Legislative Options for Future of 1% Sales Tax – Dr. John R. Eplee**

Dr. John R. Eplee spoke about the different House bills currently in session. The current 1% sales tax in Atchison County has been on the roll since 1993. Dr. Eplee thinks that the House will discontinue the sales tax sometime within 1-3 years.

**\*Ideas to Grow Atchison County**

Everyone in attendance agreed that communication with each other is key to Grow Atchison.

**\*Grant Information**

There was talk of a grant workshop that was postponed. The City of Atchison is great at writing grants. The County is working on writing a couple of grants, and MOKAN has helped with these as well.

The meeting was adjourned.

Attest: Kalee Vanderweide, Deputy County Election Officer

**Tuesday, April 20, 2021**

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 1:00 PM on the 1st floor of the courthouse, 423 N 5<sup>th</sup> St. Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting via the Zoom platform by visiting the Clerk's Office on the 1st floor of the courthouse, 423 N 5<sup>th</sup> St., Atchison. Chairman Jack Bower called the meeting to order with Commissioner Eric Noll, Commissioner Casey Quinn, and County Counselor Patrick Henderson present for the meeting. County Clerk Michelle Phillips recorded the minutes.

The Board recited the pledge of allegiance to start the meeting.

**\*Public Comment:**

There were no public comments.

**\*Reading and Approval of Minutes:**

Minutes of the April 13, 2021 meeting were reviewed with no corrections noted. Commissioner Noll made the motion to approve the minutes. Commissioner Quinn seconded the motion. Chairman Bower called for a vote. The motion passed 3-0.

**\*Commissioner Comments and Committee Reports:**

There were no Commissioner Comments or Committee Reports.

**\*New Business Before the Board:**

The EMS Commission Report for March 2021 is available on the website.

Kim Pruet, Joint Communication Director, previously presented the Board with a purchase order payable to Mid-America Regional Council (MARC), in the amount of \$5,133.77. This was for the 911 network, tower maintenance, coordination for FY2021, and capital projects. Commissioner Quinn made a motion to approve the purchase order. Commissioner Noll seconded the motion. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

Martha Smith, Office Manager for Northeast Kansas Environmental Services, along with Logan Bousch, Environmental Health Specialist for Northeast Kansas Environmental Services (NEKES), appeared before the Board via the Zoom platform and presented a summary of their activities from 2020. During 2020 there were 23 new wastewater permits (down from 31 in 2019), 23 completed wastewater systems, and 9 property resale wastewater system evaluations. Mr. Bousch discussed nuisance investigations that he has been monitoring. Ms. Smith told the Board that NEKES is moving forward with the consideration of certain modifications to the Atchison County sanitation codes. The Board

has received a copy of the codes with hopes of setting a meeting in the near future with the selected stakeholders. Once the Sanitation codes are approved by the Board, they will be sent to the Kansas Department of Health and Environment (KDHE).

Joe Snyder, Road & Bridge Superintendent, previously presented the Board with a purchase order payable to We-Mac Manufacturing Company, North Kansas City, MO, in the amount of \$7,695.00. This will be to purchase a 750-gallon tank with 12" Hatch and Baffle on a trailer. This will be used to transport oil from Kansas City for the Durapatch system. Commissioner Noll made a motion to approve the purchase of the oil tank trailer. Commissioner Quinn seconded the motion. Chairman Bower called for a vote, all voted aye. The motion passed 3-0. Commissioner Quinn mentioned that this trailer will cut down on the number of trips needed for the Durapatcher.

Superintendent Snyder presented the Board with a purchase order payable to Foster Ford Inc., Holton, KS, in the amount of \$40,430.00 for the purchase of a 2022 Ford F-550 truck cab and chassis. Commissioner Quinn made a motion to approve the purchase of the 2022 Ford F-550. Commissioner Noll seconded the motion. Discussion was held. Superintendent Snyder told the Board that this would not be purchased through a lease-purchase option. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

Superintendent Snyder presented the Board with a purchase order payable to American Equipment Co., Kansas City, KS, in the amount of \$14,317.00 for the purchase of a Rugby 11' Eliminator Dump Bed with fixed sides. The bed was originally priced at \$13,298.00, but will have an increase due to an upgrade to the floor and corner strobe lights for safety. Commissioner Noll made a motion to approve the purchase of the truck bed. Commissioner Quinn seconded the motion. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

Superintendent Snyder presented the Board with a purchase order payable to Terracon, Lenexa, KS, in the amount of \$17,700.00. The purchase will be for the boring of Bridge No. 520, F.0-12.4, and H.1-13.4 at a cost of \$5,900.00 each. Commissioner Quinn made a motion to approve the boring projects. Commissioner Noll seconded the motion. Superintendent Snyder told the Board that the boring would be for the geology reporting, as well as, notifying the county of potential rock beds. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

Superintendent Snyder asked the Board for approval of \$14,600 for a change order on bridge No. 270 per recommendations of McAfee Henderson Solutions, Inc. Commissioner Quinn made a motion to approve the additional cost due to the change. Commissioner Noll seconded the motion. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

Commissioner Quinn read a letter of support for the Atchison County Community Schools Education Foundation Board for the Community Tax Credit Program for the addition of a multipurpose room to the Junior/Senior high. Commissioner Quinn moved to have the Board sign the letter of support. Commissioner Noll seconded the motion.

Discussion was held. Commissioner Noll mentioned that he has been aware of this project and feels it will be a very good cause. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

Michelle Phillips, County Clerk, presented the Board with a letter received from Kansas County Association Multi-Line Pool (KCAMP). KCAMP offers periodic appraisals of the buildings owned by the County. Since the County owns buildings of a historical nature, KCAMP is offering a “reproduction cost valuation” instead of the commonly used replacement cost basis valuation at a cost of \$300.00 per building. The Courthouse and Memorial Hall have had these appraisals in the past. Commissioner Noll made a motion to approve the “reproduction cost valuation” appraisals for the Courthouse and Memorial Hall. Commissioner Quinn seconded the motion. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

**\*County Counselor Updates:**

Patrick Henderson, County Counselor, stated that he along with Commissioner Noll has been meeting with the cities of the third class to talk to them about the Neighborhood Revitalization Program that is set to expire in October 2021. They both met with the Lancaster City Council. Lancaster is currently not involved with the program. Counselor Henderson met with Huron City Council.

Counselor Henderson told the Board that there was a court hearing on one of the nuisance cases on Ottawa Road this past week and there was sentencing done. Counselor Henderson expects to see more action on the nuisance cases around the county.

Counselor Henderson mentioned that the tax sale is scheduled for tomorrow, April 21, 2021, and will be held at the Memorial Hall starting at 10:00 am. Registration needs to be completed prior to the sale date, due to the approval process. There are roughly 45 properties that are unredeemed and set to be sold, and about 50 people registered at this time. Counselor Henderson thanked all those that have helped with the process, and feels that we are ready. If you need more information, go to [www.atchisoncountyks.org](http://www.atchisoncountyks.org).

**\*New Business Before the Board:**

Commissioner Quinn asked if there could be a special meeting with all the cities to provide one meeting for the presentation of the Joint Communication and Solid Waste budgets. Chairman Bower mentioned that he would like to have a conversation on an interlocal agreement with the cities. Commissioner Quinn has been in contact with the City of Atchison and has set a tentative date for a budget presentation meeting. She will further discuss this to add the agenda item of the conversation about the interlocal agreement.

**\*Public Comment:**

There were no public comments.

Bills were presented to be signed.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Commissioner Quinn made the motion to adjourn at 1:55 pm. Commissioner Noll seconded the motion. Chairman Bower called for a vote, all voted aye. The motion passed 3-0.

\*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video-recorded. The video of these meeting is generally available for supplementation of the minutes. The videos can be located under the Government tab at [www.atchisoncountyks.org](http://www.atchisoncountyks.org).

Attest: Michelle Phillips, County Clerk

**TO BOND TRUST INDENTURE**

Date: 4-27-2021

**WRITTEN REQUEST**

**(MANAGEMENT AND OPERATING RESERVE FUND)**

To: Exchange National Bank & Trust Co., as Trustee  
Atchison, Kansas

Re: \$5,180,000\* Sales Tax Revenue Bonds, Series 2007-A

You are hereby requested and directed as Bond Trustee under the Bond Trust Indenture dated as of March 15, 2007 (the "Bond Indenture"), between Atchison County, Kansas and you, as Bond Trustee, to pay from moneys in the Management and Operating Reserve Fund, pursuant to **Section 501** of the Indenture, to the following payees the following amounts for the following Management and Operating Reserve Fund (as defined in the Indenture):

<u>Payee:</u>	<u>Amount</u>	<u>Description Management &amp; Operating Fund</u>
USD #377 P O Box 289, Effingham, Ks 66023	<u>\$2,500.00</u>	2nd Quarter payment on Maintenance 2021 Effingham Site
ASAF, 819 Commercial St. Atchison, Ks 66002	<u>\$10,000.00</u>	2nd Quarter payment on Maintenance 2021 Atchison Site

Total amount to be paid from the fund is: \$12,500.00

The undersigned Authorized Issuer Representative hereby states and certifies that each item listed above is a proper Management and Operating Reserve Funds (as defined in the Indenture) that was incurred in connection with the issuance of the above-referenced Bonds, and the amount of this request is justly due and owing and has not been the subject of another requisition which was paid.

**ATCHISON COUNTY, KANSAS**

By: \_\_\_\_\_  
Title: Chairman Atchison County Commission