



Atchison County Commission Meeting

Atchison County Courthouse
423 N 5th St.
Atchison, Kansas 66002

REGULAR MEETING AGENDA

Chairwoman Casey Quinn, 3rd District

Commissioner Allen Reavis, 1st District

Commissioner Eric Noll, 2nd District

1. ZOOM MEETING ID # 891 0274 2980
2. 9:00 A.M. Workshop
*There will be no Zoom available during this time. The Zoom link will start at 10:00am.
3. Call To Order
4. Invocation
- 4.1. Dcn Charles Welte
5. Pledge Of Allegiance
6. Public Comment
7. Approval Of Minutes
Approval of Minutes from Last commission meeting
- 7.1. Approved 09/12/2023 Atchison County Commission Meeting Minutes
Documents:
[9-12-2023.PDF](#)
8. Commissioner Comments
9. New Business
- 9.1. 10:15 AM Atchison Senior Village Broker Discussion
- 9.2. 10:35 AM Mark Zeltner, Finance Director
Budget discussion
10. Unfinished Business

11. County Counselor Updates

12. Executive Sessions

13. Approval Of Expenses

14. Public Comment

15. Adjournment

Tuesday, September 12, 2023

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 10:00 AM at the Atchison County Courthouse, 423 N 5th St., Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting at the Atchison County Courthouse, 423 N 5th St., Atchison, KS. Chairwoman Casey Quinn called the meeting to order with Commissioner Eric Noll, Commissioner Allen Reavis, and County Counselor Patrick Henderson present for the meeting. Kalee M. Vanderweide, Deputy County Election Officer recorded the minutes.

Deacon Charles Welte delivered the invocation.

Chairwoman Quinn led the pledge of allegiance.

***Public Comment:**

Jennifer Maxwell appeared before the Board, via the Zoom platform, to discuss the Extension Council. The Extension Council Board met last night, Monday, September 11, 2023. It appears that neither Doniphan County nor Brown County are currently interested in districting with Atchison County. Doniphan County has approved hiring a second agent.

***Reading and Approval of Minutes:**

There were none.

***Commissioner Comments:**

Commissioner Reavis stated that he took a drive to check on roads currently repaired. The roads look good.

Commissioner Reavis stated the 9/11 Remembrance Service held yesterday was good. Commissioner Reavis stated that Mark Zeltner delivered a good speech.

Commissioner Noll stated he had a Multi-County Board of Health meeting last night, Monday, September 11, 2023, in Holton. They are fully staffed.

Commissioner Noll stated he drove around as well, and the roads are better than where they were approximately 4 years ago. The striping will make the roads look better once completed.

Chairwoman Quinn stated she went and looked at McPherson Road. The road looks great.

Chairwoman Quinn stated that Road & Bridge mailed letters to Ottawa Road constituents to request letters of support for an anticipated grant application to be filed

this fall for cost-share on the road. Chairwoman Quinn asked that letters of support be submitted to Joe Snyder.

Chairwoman Quinn thanked everyone who came to the budget/Revenue Neutral Rate (RNR) hearings.

***New Business:**

Holley Hackathorn, County Appraiser, presented the Board with the 2023 Comprehensive Compliance Review from the Property Valuation Division. The total possible score for the compliance review is 100 and Atchison County received a score of 100.

Chairwoman Quinn presented a purchase order, on behalf of the Treasurer's office, for the key fob system on their office door to Wirenuts LLC, in the amount of \$3,092.99 to come out of the Reserve 250 fund. Commissioner Noll made a motion to approve the purchase order to Wirenuts LLC, in the amount of \$3,092.99. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Joe Snyder, Road & Bridge Superintendent, appeared before the Board with a purchase order to Approved Paving for fixing part of Neosho Road, in the amount of \$12,000.00 to come out of the Special Highway fund. Commissioner Reavis made a motion to approve the purchase order to Approved Paving, in the amount of \$12,000.00. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Superintendent Snyder stated he needs to identify matching funds from the County to support a grant application for cost-share funds from Kansas Department of Transportation (KDOT) for Ottawa Road. Superintendent Snyder stated he would like to allocate \$500,000.00 for the County's matching funds, which will be paid from the 2024 Road Projects line item of the Road and Bridge budget and still get letters of support for the fall cost share program. Chairwoman Quinn made a motion to allow \$500,000.00 for the County's cost share portion or road improvement on Ottawa Road. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Superintendent Snyder brought up the roads in the Stone Ridge Subdivision. These roads have been maintained by the county. Citizens report that the roads need work. Superintendent Snyder had questions about what level of maintenance is required for the roads, namely whether they need to be maintained as chip and seal or if they could be maintained as gravel roads. County Counselor Henderson will look into the history of the subdivision.

***Executive Session:**

Commissioner Noll moved that the Board of County Commissioners recess into executive session at 10:19 am for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship, as allowed by K.S.A. 75-4319(b) (2), and that the purpose of the closed session is to protect confidentiality of the discussion, and that the Board come out of the executive session at 10:34 am, in the courthouse, lower level. Those present will be: the three commissioners, County Counselor Patrick Henderson, Atchison Senior Village Administrator Lindsay Wood, and Finance Director Mark Zeltner. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Commissioner Reavis made a motion to approve the Representation Agreement. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Commissioner Noll moved that the Board of County Commissioners recess into executive session at 10:40 am for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship, as allowed by K.S.A. 75-4319(b) (2), and that the purpose of the closed session is to protect confidentiality of the discussion, and that the Board come out of the executive session at 11:00 am, in the courthouse, lower level. Those present will be: the three commissioners, County Counselor Patrick Henderson, and Road & Bridge Superintendent Joe Snyder. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

There was no action taken during the executive session.

***New Business:**

Mark Zeltner, Finance Director, appeared before the Board for a budget discussion.

***Unfinished Business:**

Director Zeltner asked about where to pay the Leadership Breakfast invoice from. The Board directed him to take it out of the commission budget.

***New Business:**

Superintendent Snyder stated he is receiving phone calls about vehicles parked in the right of way on Ottawa, Sherman, and 242nd Roads. Superintendent Snyder will get with County Counselor Patrick Henderson.

The Kansas Workers Risk Cooperative for Counties (KWORC) is a Workers' Compensation self-funded pool for Kansas Counties. It is similar to KERIT, who currently provides Workers' Compensation coverage for the County. KWORC is scheduled to give a presentation to the Board on Tuesday, September 26, 2023.

Commissioner Reavis stated he is receiving complaints from constituents about the minutes from the commission meetings not being posted in a timely fashion. Discussion was had on getting a process for getting the minutes posted, even as a draft.

The Board asked Human Resources Director Jodi Moore about the employee manual for the County. Director Moore stated this manual will cover all employees of the County.

***County Counselor Updates:**

Patrick Henderson, County Counselor, stated that while Forest Grove Cemetery is located within the geographic limits of the Huron Cemetery District, that District has no obligation to maintain the cemetery. Care of an abandoned cemetery is generally the responsibility of the Township under K.S.A. 80-916.

***New Business:**

Director Zeltner stated the Request for Proposal (RFP) for the audit has been sent out. Director Zeltner has received one phone call, but no proposals have come in yet.

Commissioner Noll made a motion to recess. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

***Approval of Expenses:**

Commissioner Noll made a motion to approve the expenses for September 12, 2023. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote. The motion passed 3-0.

***Public Comment:**

There were none.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Bills were presented to be signed.

Commissioner Reavis made the motion to adjourn at 1:00 pm. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video-recorded. The video of these meetings are generally available for supplementation of the minutes. The videos can be located under the Government tab at www.atchisoncountyks.org.

Attest: Kalee M. Vanderweide, Deputy County Election Officer