



Atchison County Commission Meeting

Emergency Operations Center
10443 US Hwy 59
Atchison, Kansas 66002

REGULAR MEETING AGENDA

Chairwoman Casey Quinn, 3rd District

Commissioner Allen Reavis, 1st District

Commissioner Eric Noll, 2nd District

1. ZOOM MEETING ID # 881 6623 1786
2. 9:00 A.M. Workshop
*There will be no Zoom available during this time. The Zoom link will start at 10:00am.
3. Call To Order
4. Invocation
- 4.1. Fr. Jeremy Heppler
5. Pledge Of Allegiance
6. Public Comment
7. Approval Of Minutes
Approval of Minutes from Last commission meeting
- 7.1. Approved 08/29/2023 Atchison County Commission Meeting Minutes
Documents:
[8-29-2023.PDF](#)
8. Commissioner Comments
9. New Business
- 9.1. 10:15 AM Mark Zeltner, Finance Director
Purchase order approvals - renovations
- 9.2. 10:20 AM Louise Regenstein
September Hill Estate Plat 1 approval

9.3. 10:30 AM Joe Snyder, Road & Bridge Superintendent
Department update

10. Unfinished Business

11. County Counselor Updates

12. Executive Sessions

13. Approval Of Expenses

14. Public Comment

15. Adjournment

Tuesday, August 29, 2023

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 10:00 AM at the Atchison County Emergency Operations Center, 10443 US Hwy 59, Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting at the Atchison County Emergency Operations Center at 10443 US Hwy 59, Atchison, KS. Chairwoman Casey Quinn called the meeting to order with Commissioner Eric Noll and County Counselor Patrick Henderson present for the meeting. Commissioner Allen Reavis, who had earlier notified the County that he would not be present, was absent. Kalee M. Vanderweide, Deputy County Election Officer recorded the minutes.

Fr. Jeremy Heppler, O.S.B. delivered the invocation.

Chairwoman Quinn led the pledge of allegiance.

***Public Comment:**

There were none.

***Reading and Approval of Minutes:**

Minutes from the August 22, 2023, meeting were reviewed with no corrections noted. Commissioner Noll made the motion to approve the minutes as presented. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

***Commissioner Comments:**

There were none.

***New Business:**

Mark Zeltner, Finance Director, appeared before the Board with a purchase order on behalf of the Treasurer's office to Regan Floor Coverings, in the amount of \$4,800.00 for removal/install underlayment and repair/install floor tile; to Amazon, in the amount of \$1,368.01 for monitor stands, cable holder, and tv; and to Gerber Electric, in the amount of \$3,401.87 for re-wiring the Treasurer's office; for a grand total of \$9,569.88. The funds will come out of the Treasurer's office reserve fund 250. Commissioner Noll made the motion to approve the purchase orders to Regan Floor Coverings (\$4,800.00), Amazon (\$1,368.01), and Gerber Electric (\$3,401.87), in the total amount of \$9,569.88. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

Joe Snyder, Road & Bridge Superintendent, appeared before the Board with a department update. Superintendent Snyder stated he will be applying for a fall cost share grant and the County will need many letters of support for that grant application.

Louise Regenstein with September Hills, and Roger Denton, GIS Coordinator; appeared before the Board seeking approval of September Hills Estate Plat 1. Commissioner Noll made a motion to approve the Chairwoman signing the Plat. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

***Unfinished Business:**

Patrick Henderson, County Counselor, stated that Nicholas Cacciabando of Senior Living Investment Brokerage has requested additional data concerning the historical census by payor source (e.g. Private, Medicare, Medicaid, etc.) for Atchison Senior Village. Lindsey Wood indicated that her staff was gathering the data.

***Executive Session:**

Commissioner Noll moved that the Board of County Commissioners recess into executive session at 10:34 am for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship, as allowed by K.S.A. 75-4319(b) (2), and that the purpose of the closed session is to protect confidentiality of the discussion, and that the Board come out of the executive session at 10:49 am, in the Emergency Operations Center, 10443 US Hwy 59. Those present will be: the two commissioners, County Counselor Patrick Henderson, Road & Bridge Superintendent Joe Snyder, and Finance Director Mark Zeltner. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0. There was no action taken during the executive session.

***Approval of Expenses:**

Commissioner Noll made a motion to approve the expenses for August 29, 2023. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote. The motion passed 2-0.

***New Business:**

The Board discussed the budget and stated that the spreadsheet updated summary of the budget should be placed on the website and Facebook page before the budget and Revenue Neutral Rate (RNR) hearings next week.

***Executive Session:**

Commissioner Noll moved that the Board of County Commissioners recess into executive session at 11:01 am for consultation with an attorney for the public body which

would be deemed privileged in the attorney-client relationship, as allowed by K.S.A. 75-4319(b) (2), and that the purpose of the closed session is to protect confidentiality of the discussion, and that the Board come out of the executive session at 11:11 am, in the Emergency Operations Center, 10443 US Hwy 59. Those present will be: the two commissioners, County Counselor Patrick Henderson, and Finance Director Mark Zeltner. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

There was no action taken during the executive session.

***New Business:**

Chairwoman Quinn presented a purchase order, on behalf of the Sheriff's office, to Allen Samuels Dodge Chrysler Jeep Ram for a 2023 Dodge Durango, in the amount of \$43,895.00. This will come out of the Sheriff reserve fund. Commissioner Noll made a motion to approve the purchase order to Allen Samuels Dodge Chrysler Jeep Ram, in the amount of \$43,895.00. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

Commissioner Noll made a motion to recess into a budget workshop. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

Commissioner Reavis appeared for a portion of the meeting via telephone. The Board, with Commissioner Reavis appearing via telephone, resumed the meeting. Finance Director Zeltner explained the budget was reduced with a 13.37% ad valorem increase and a current mill levy of 53.384, which is a 7.6% increase. Chairwoman Quinn made a motion to post the updated budget on the County website, County Facebook page, and to send an email to all department heads. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Chairwoman Quinn noted that the Board previously allocated \$2,000,000.00 of ARPA funds to Road and Bridge for facility needs. In budget workshops, the Board discussed further defining that allocation, with \$666,058.00 to be allocated to a one-time Road and Bridge infrastructure need, with the balance \$1,333,942.00, remaining for facility needs.

Commissioner Noll made a motion to recess. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

***Public Comment:**

There were none.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Bills were presented to be signed.

Commissioner Noll made the motion to adjourn at 1:00 pm. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video-recorded. The video of these meetings are generally available for supplementation of the minutes. The videos can be located under the Government tab at www.atchisoncountyks.org.

Attest: Kalee M. Vanderweide, Deputy County Election Officer