



Atchison County Commission Meeting

Emergency Operations Center
10443 US Hwy 59
Atchison, Kansas 66002
August 15, 2023
REGULAR MEETING AGENDA

Chairwoman Casey Quinn, 3rd District

Commissioner Allen Reavis, 1st District

Commissioner Eric Noll, 2nd District

1. ZOOM MEETING ID # 822 3225 7126
2. 9:00 A.M. Workshop
*There will be no Zoom available during this time. The Zoom link will start at 10:00am.
3. Call To Order
4. Invocation
- 4.1. Jim Cormode
5. Pledge Of Allegiance
6. Public Comment
7. Approval Of Minutes
Approval of Minutes from Last commission meeting
- 7.1. Approved 08/15/2023 Atchison County Commission Meeting Minutes
Documents:
[8-15-2023.PDF](#)
8. Commissioner Comments
9. New Business
- 9.1. 10:15 AM Mark Zeltner, Finance Director And Michelle Phillips, County Clerk
Audit Request for Proposal (RFP)
- 9.2. 10:20 AM Mark Zeltner, Finance Director
2024 Budget presentation

- 9.3. 11:00 AM Sean Gordon, Gordon CPA
2022 Audit presentation
- 9.4. 11:20 AM Mark Zeltner, Finance Director
Cancel Warrant Resolution
- 9.5. 11:30 AM Right Of Way Approval
- 9.6. 11:35 AM Township Cemetery
- 9.7. 11:45 AM Letters Of Interest
Walnut Township Trustee vacancy
10. Unfinished Business
11. County Counselor Updates
12. Executive Sessions
13. Approval Of Expenses
14. Public Comment
15. Adjournment

Tuesday, August 15, 2023

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 10:00 AM at the Atchison County Emergency Operations Center, 10443 US Hwy 59, Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting at the Atchison County Emergency Operations Center at 10443 US Hwy 59, Atchison, KS. Chairwoman Casey Quinn called the meeting to order with Commissioner Allen Reavis, Commissioner Eric Noll, and County Counselor Patrick Henderson present for the meeting. Kalee M. Vanderweide, Deputy County Election Officer recorded the minutes.

Jim Cormode recited the invocation.

The Board recited the pledge of allegiance to start the meeting.

***Public Comment:**

Jim Cormode asked the Board to discuss with Kansas Department of Transportation (KDOT) about making US Highway 59 a better highway.

***Reading and Approval of Minutes:**

Minutes from the July 25, 2023, meeting were reviewed with no corrections noted. Commissioner Reavis made the motion to approve the minutes as presented. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Minutes from the August 3, 2023, meeting were reviewed with no corrections noted. Commissioner Noll made the motion to approve the minutes as presented. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Minutes from the August 8, 2023, meeting were reviewed with no corrections noted. Commissioner Reavis made the motion to approve the minutes as presented. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

***New Business:**

Mark Zeltner, Finance Director, appeared before the Board with a proposed Request for Proposals (RFP) for an auditor. Once approved, the RFP will be posted on the County website and sent to all auditors on a current list. Commissioner Noll made a motion to approve the RFP. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

***Commissioner Comments:**

Chairwoman Quinn stated Revenue Neutral Rate (RNR) letters have been sent out in the mail.

***New Business:**

Director Zeltner did a 2024 budget presentation. The budget/RNR hearing will be September 5, 2023, at 5:00 pm.

Director Zeltner presented a resolution to the Board cancelling a list of warrants that have been outstanding for more than two years without being cashed, as allowed by K.S.A. 10-815.

Chairwoman Quinn declared that a quorum was present. There was presented a Resolution entitled:

CANCEL WARRANT REGISTER

Commissioner Reavis moved that the Resolution be adopted. The motion was seconded by Commissioner Noll. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0. Chairwoman Quinn declared the Resolution duly adopted and the Resolution was then duly numbered Resolution No. 2023-1528 and was signed by the Commissioners and attested by the County Clerk.

Chairwoman Quinn presented a right of way application by Rural Water District No. 1 for approval. Commissioner Noll made a motion to approve the right of way. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Chairwoman Quinn presented a right of way application by Dean Harden for approval. Commissioner Noll made a motion to approve the right of way application. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Chairwoman Quinn presented a purchase order on behalf of Road & Bridge to Kings Construction & Excavation for 310th road grading and ditch stabilization, in the amount of \$219,995.90. Commissioner Noll made a motion to approve the purchase order to Kings Construction & Excavation, in the amount of \$219,995,90. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Commissioner Noll stated that the Forest Grove cemetery has not been maintained. There was a discussion about whether this cemetery should be under township maintenance or whether it is part of a cemetery district.

Sean Gordon, Gordon CPA, appeared before the Board with the 2022 Audit presentation.

Chairwoman Quinn read three (3) letters of interest for the Walnut Township Trustee vacancy, created by the resignation of Leo Navinsky on July 21, 2023. The 3 people interested in the unexpired term are: Vincent Kane, Harry M. West, and Gary Servaes. The Board decided to get feedback from Walnut Township on who would best fit the Township. The position will be up for re-election in 2024, with the term to begin January 13, 2025.

***Unfinished Business:**

Patrick Henderson, County Counselor, is awaiting a reply from the Lincoln Statue creator Aleda Haug for ownership/insurance purposes.

Commissioner Reavis will go look at the Transfer Station to see the update on the new building and will give a report next week.

***County Counselor Updates:**

Counselor Henderson stated he has been emailing with Nicholas Cacciabando of Senior Living Investment Brokerage about the potential sale of Atchison Senior Village. The broker might be ready to make a presentation next week.

***Executive Session:**

Commissioner Noll moved that the Board of County Commissioners recess into executive session at 11:30 am for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship, as allowed by K.S.A. 75-4319(b) (2), and that the purpose of the closed session is to protect confidentiality of the discussion, and that the Board come out of the executive session at 11:50 am, in the Emergency Operations Center, 10443 US Hwy 59. Those present will be: the three commissioners, County Counselor Patrick Henderson, and Finance Director Mark Zeltner. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.
There was no action taken during the executive session.

***Approval of Expenses:**

Commissioner Reavis made a motion to approve the expenses for August 15, 2023. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote. The motion passed 3-0.

***Public Comment:**

There were none.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Bills were presented to be signed.

Commissioner Noll made a motion to turn off the Zoom platform and recess into a budget workshop. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Commissioner Reavis made the motion to adjourn at 1:00 pm to a budget workshop. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video-recorded. The video of these meetings are generally available for supplementation of the minutes. The videos can be located under the Government tab at www.atchisoncountyks.org.

Attest: Kalee M. Vanderweide, Deputy County Election Officer