



## Atchison County Commission Meeting

Emergency Operations Center  
10443 US Hwy 59  
Atchison, Kansas 66002

### REGULAR MEETING AGENDA

Chairwoman Casey Quinn, 3rd District

Commissioner Allen Reavis, 1st District

Commissioner Eric Noll, 2nd District

1. ZOOM MEETING ID # 829 2208 8925
2. 9:00 A.M. Workshop  
\*There will be no Zoom available during this time. The Zoom link will start at 10:00am.
3. Call To Order
4. Invocation
- 4.1. Sr. Connie Krstolic
5. Pledge Of Allegiance
6. Public Comment
7. Approval Of Minutes  
Approval of Minutes from Last commission meeting
- 7.1. Approved 08/03/2023 Atchison County Commission Meeting Minutes  
Documents:  
[8-3-2023.PDF](#)
8. Commissioner Comments
9. New Business
- 9.1. 10:15 AM Nicola Thomas, Juneteenth  
Appropriation request
- 9.2. 10:30 AM Holley Hackathorn, County Appraiser  
Introduction of County Appraiser

**9.3.** 10:45 AM Katie Sparks, Community Corrections Director  
Department update

**9.4.** 11:05 AM Katie Sparks, Community Corrections Director  
Executive Session - Non- Elected Personnel

**9.5.** 11:20 AM Joe Snyder, Road & Bridge Superintendent  
Purchase order approval for Morton Rd.

Right of Way permit

Department update

**10.** Unfinished Business

**11.** County Counselor Updates

**12.** Executive Sessions

**13.** Approval Of Expenses

**14.** Public Comment

**15.** Adjournment

**Thursday, August 3, 2023**

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 10:00 AM at the Atchison County Emergency Operations Center, 10443 US Hwy 59, Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting at the Atchison County Emergency Operations Center at 10443 US Hwy 59, Atchison, KS. Chairwoman Casey Quinn called the meeting to order with Commissioner Allen Reavis and County Counselor Patrick Henderson present for the meeting. Commissioner Eric Noll was absent. Kalee M. Vanderweide, Deputy County Election Officer recorded the minutes.

Sister Connis Krstolic recited the invocation.

The Board recited the pledge of allegiance to start the meeting.

**\*Public Comment:**

There was none.

**\*Reading and Approval of Minutes:**

There were none.

**\*Commissioner Comments:**

Commissioner Reavis stated he had an Adult Corrections Advisory Board meeting.

Commissioner Reavis stated he is hearing positive feedback on repairs made to Morton Road.

Chairwoman Quinn stated she had an Atchison Senior Village Advisory Board meeting on Wednesday, August 2, 2023.

**\*New Business:**

Nicola Thomas, Atchison Juneteenth, appeared before the Board with the 2024 Appropriation request. Donald Bratton, Jr.; Treasurer; Bertha Burnett, Sargent of Arms; and Vicky Tull, friend; all appeared on behalf of the Atchison Juneteenth committee. Ms. Thomas is asking for an increase for the 2024-year and/or the 2025-year budgets. Ms. Thomas also stated she would like the county to be a part of the celebration.

Holley Hackathorn, newly appointed County Appraiser, appeared before the Board with a department update.

Katie Sparks, Community Corrections Director, appeared before the Board with a department update.

**\*Executive Session:**

Chairwoman Quinn moved that the Board of County Commissioners recess into executive session at 10:33 am to discuss personnel matters of nonelected personnel, as allowed by K.S.A. 75-4319(b) (1), and that the purpose of the closed session is to protect the privacy rights of the employee, and that the Board come out of the executive session at 10:48 am, in the Emergency Operations Center, 10443 US Hwy 59. Those present will be: the two commissioners, County Counselor Patrick Henderson, and Community Corrections Director Katie Sparks. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0. There was no action taken during the executive session.

Director Sparks stated that she is promoting Cathy Crockett to Intensive Supervision Officer II (ISO II).

**\*New Business:**

Joe Snyder, Road & Bridge Superintendent, appeared before the Board with a supplemental agreement for Project No. 3 C-5110-01 for the Off System Bridge Program between the Secretary of Transportation and Atchison County, Kansas. Commissioner Reavis made a motion to sign the supplemental agreement. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

Superintendent Snyder presented a purchase order to Vance Brothers for 120,000 gallons of oil at \$2.89 per gallon for 20 miles of chip and seal oil, in the amount of \$346,800.00. Commissioner Reavis made a motion to approve the purchase order to Vance Brothers, in the amount of \$346,800.00. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

Superintendent Snyder presented a purchase order to Harbour Construction, in the amount of \$1,671,234.38 for work performed on Morton Road. Payment, in the amount of \$1,197,772.53 should come from the proceeds of General Obligation Bonds Series 2022-A, authorized by Atchison County Resolution No. 2022-1501. The balance in the amount of \$473,461.85 should come from the Special Highway fund. Commissioner Reavis made a motion to approve the purchase order to Harbour Construction, in the amount of \$1,671,234.38, with the funds to come from the General Obligation Bonds Series 2022-A and the Special Highway Fund. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

Superintendent Snyder wants to have Lindsey Wood, Atchison Senior Village (ASV) Administrator, sign an agreement to allow Road & Bridge to provide potable water to ASV, while their water is shut off for water line updates.

**\*County Counselor Updates:**

Patrick Henderson, County Counselor, stated that the Notice of Suit for the tax sale will be published in the newspaper on Friday and for three consecutive weeks.

Counselor Henderson stated that Josh Sinclair with the Sheriff's office has gone above and beyond for service of process for the tax sale.

Counselor Henderson stated he should have a draft of an agreement for Hamm Quarry soon.

**\*New Business:**

The Clerk will tailor a letter of support for Local Ad Valorem Tax Reduction Fund (LAVTR) for approval next week.

Chairwoman Quinn stated the Atchison County Fair is this week. The commissioners will have a table outside the blue building for any constituents wanting to ask questions. Chairwoman Quinn stated anyone can come walk with the commissioners in the parade on Friday, August 4, 2023.

**\*Executive Session:**

Chairwoman Quinn moved that the Board of County Commissioners recess into executive session at 11:30 am for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship, as allowed by K.S.A. 75-4319(b) (2), and that the purpose of the closed session is to protect confidentiality of the discussion, and that the Board come out of the executive session at 12:15 pm, in the Emergency Operations Center, 10443 US Hwy 59. Those present will be: the two commissioners, County Counselor Patrick Henderson, Atchison Senior Village Administrator Lindsey Wood, Atchison Senior Village Maintenance John Ellis, and Financial Director Mark Zeltner. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0. There was no action taken during the executive session.

**\*Approval of Expenses:**

Commissioner Reavis made a motion to approve the expenses for August 3, 2023. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote. The motion passed 2-0.

**\*Public Comment:**

There were none.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Bills were presented to be signed.

Commissioner Reavis made a motion to turn off the Zoom platform. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

Commissioner Reavis made the motion to adjourn at 1:00 pm. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 2-0.

\*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video-recorded. The video of these meeting is generally available for supplementation of the minutes. The videos can be located under the Government tab at [www.atchisoncountyks.org](http://www.atchisoncountyks.org).

Attest: Kalee M. Vanderweide, Deputy County Election Officer