



Atchison County Commission Meeting

Emergency Operations Center
10443 US Hwy 59
Atchison, Kansas 66002

REGULAR MEETING AGENDA

Chairwoman Casey Quinn, 3rd District

Commissioner Allen Reavis, 1st District

Commissioner Eric Noll, 2nd District

1. ZOOM MEETING ID # 829 0943 2008
2. 9:00 A.M. Workshop
*There will be no Zoom available during this time. The Zoom link will start at 10:00am.
3. Call To Order
4. Invocation
- 4.1. Sr. Barbara McCracken
5. Pledge Of Allegiance
6. Public Comment
7. Approval Of Minutes
Approval of Minutes from Last commission meeting
- 7.1. Approved 07/25/2023 Atchison County Commission Meeting Minutes
Documents:
[7-25-2023.PDF](#)
8. Commissioner Comments
9. New Business
- 9.1. 10:15 AM Jennifer Maxwell
Extension budget request
- 9.2. 10:30 AM Mark Zeltner, Finance Director
Purchase order approval

- 9.3.** 10:35 AM Petition To Vacate Road
- 9.4.** 10:50 AM Joe Snyder, Road & Bridge Superintendent
Budget discussion

- 10.** Unfinished Business
- 11.** County Counselor Updates
- 12.** Executive Sessions
- 13.** Approval Of Expenses
- 14.** Public Comment
- 15.** Adjournment

Tuesday, July 25, 2023

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 10:00 AM at the Atchison County Emergency Operations Center, 10443 US Hwy 59, Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting at the Atchison County Emergency Operations Center at 10443 US Hwy 59, Atchison, KS. Chairwoman Casey Quinn called the meeting to order with Commissioner Eric Noll, Commissioner Allen Reavis, and County Counselor Patrick Henderson present for the meeting. Michelle Phillips, County Clerk recorded the minutes.

Sister Barbara McCracken, O.S.B. provided the invocation.

The Board recited the pledge of allegiance to start the meeting.

***Public Comment:**

There were none.

***Reading and Approval of Minutes:**

Minutes from the July 18, 2023, meeting were reviewed with no corrections noted. Commissioner Reavis made the motion to approve the minutes as presented. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

***Commissioner Comments:**

Chairwoman Quinn mentioned that she attended the Farm Bureau annual dinner Monday evening, July 24, 2023. The meal was good and there were good conversations.

Chairwoman Quinn noted that there was a conflict with the original date for the Revenue Neutral Rate hearing (RNR) and Budget hearing. It will be moved to September 5, 2023, at the Emergency Operations Center with the hearings to start at 5:00 pm. Commissioner Noll made a motion to approve the date and time of the hearings. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Chairwoman Quinn commented about an invitation received from the City of Atchison for a public hearing that will be held at City Hall on August 21, 2023, at 5:15 pm. The public hearing will be on Establishment of the Vision 4 First Reinvestment Housing Incentive District, as a Rural Housing Incentive District (RHID), and Adoption of a Development Plan. The public hearing will be held during their normal meeting starting at 4:30 pm.

Chairwoman Quinn received a letter of resignation from Leo Navinsky, Walnut Township Trustee. The Board will take letters of interest from the public and will review the vacancy during their regular meeting on August 15, 2023. A notice will be on the Atchison County website with letters of interest to be submitted to the County Clerk before 5:00 pm on August 11, 2023.

***New Business:**

Jennifer Maxwell and Sheila Chalfant appeared before the Board to discuss the Atchison County Extension Office 2024 budget. Documents were offered to all board members.

Mark Zeltner, Finance Director, was present with 2 invoices payable to The Home Depot for the Treasurer's Office remodel. Director Zeltner asked if the Board wanted them to come from the Reserve Fund. The total of the invoices was \$4,725.90. Commissioner Noll made a motion to approve the invoices payable to the Home Depot to come from the Reserve Fund. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Commissioner Noll made a motion to recess for roughly 5 minutes to restart the computer to fix the audio issues. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

County Counselor Patrick Henderson told the Board Grasshopper Township has filed a road vacation request. The Board of County Commissioners must approve any new or vacated roads. The Township board is willing to serve as road reviewers; however, the County Commissioners must approve the assignment. There must be a publication made in the local paper, with a hearing scheduled for August 14, 2023, to start at 6:30 pm to be located at the intersection of 326th Road and Chautauqua Road. Counselor Henderson noted that the same landowner owns the property on both sides of the proposed vacated road and have filed a bond which should cover all costs associated with the closing, should that be ordered. Commissioner Noll made a motion to approve the bond from George E. and Patricia Ann Rork. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0. Commissioner Noll made a motion to approve the Preliminary Order by the Board of County Commissioners. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Joe Snyder, Road & Bridge Superintendent, appeared before the Board for discussion of budgets for Road & Bridge, Noxious Weed, and the County Lake. Superintendent Snyder presented the Board with updated documents and discussed his road plan.

***Unfinished Business:**

Chairwoman Quinn was previously presented with a purchase order from the Atchison Senior Village payable to RF Technologies for the repair and/or replacement of the door alarm sensors associated with the Wandergard system used at the facility. The door needing repair is the southeast entrance of the Great Room. The amount of the purchase order is \$3,282.05. This will come out of the ASV Reserve funds. This door alarm was previously not working. Commissioner Reavis made a motion to approve the purchase of the repair and/or replacement of the door alarm sensors from RF Technologies in the amount of \$3,282.05. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

***County Counselor Updates:**

County Counselor Patrick Henderson had no updates at this time.

***New Business:**

Greg Gehring, Delores Gehring, and Duane Boldridge appeared before the Board with concerns about Walnut Township, following the resignation of Leo Navinsky as Walnut Township Trustee. Chairwoman Quinn updated them on the vacancy process, letting them know that the vacancy will be posted on the county website until Friday, August 11, 2023. Any interested party should drop off a letter of interest to the County Clerk before 5:00 pm on August 11, 2023. All letters received will be brought to the Board of Commissioners for discussion during the meeting on August 15, 2023.

County Counselor Patrick Henderson and the Walnut Township Board discussed the process of opening a road in Walnut Township. Counselor Henderson mentioned he would be happy to talk to the Township Board regarding this process.

Commissioner Reavis made a motion to accept the signed resignation from Leo Navinsky as Walnut Township Trustee. The resignation was effective July 21, 2023. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Discussion was held concerning emergency traffic on Osage Road. Emergency Management Director Wes Lanter noted that dispatch has this flagged internally.

The 2022 audit has been completed and will be added to the website soon.

Discussion was held regarding the Atchison County Fair. The Board decided that they would walk in the parade with all employees welcome to walk with them. They will have a table set up on the North side of the Blue Building immediately after the parade for questions from all residents / taxpayers.

Financial Director Mark Zeltner told the Board that Atchison County should be receiving the second tranche of the Local Assistance and Tribal Consistency Fund (LATCF) awarded grant. Once received the total award will be \$100,000.

County Counselor Patrick Henderson, and Financial Director Mark Zeltner stated they have been working on a request for proposal (RFP) for Atchison County auditing services to start with the 2023 year. Discussions were held on the best type of format to receive the RFP from all interested parties.

The meeting for next week will be held on Thursday, August 3, 2023. All times will remain the same as the Tuesday meetings.

Commissioner Noll asked about the progress of ownership for the Lincoln statue. Counselor Henderson reached out to Aleda Haug and sent an official letter for her to sign to donate her interest in the statue to the County.

Commissioner Reavis mentioned he will be absent from the meeting on August 29, 2023.

Finance Director Mark Zeltner discussed with the Board all the departmental budgets including the changes recently made.

Wes Lanter, Emergency Management/IT Director appeared before the Board to discuss the budgets of Emergency Management, IT, and GIS.

Sherri Becker, County Attorney appeared before the Board to discuss the budget of the County Attorney.

Michelle Phillips, County Clerk appeared before the Board to discuss the budget of the County Clerk and Election.

***Approval of Expenses:**

Bills were presented to be signed. Commissioner Reavis made a motion to approve the expenses for July 25, 2023. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote. The motion passed 3-0.

***Public Comment:**

There were none.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Commissioner Reavis made the motion to adjourn at 2:15 pm. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video recorded. The video of these meetings are generally available for supplementation of the minutes. The videos can be located under the Government tab at www.atchisoncountyks.org.

Attest: Michelle Phillips, County Clerk