



Atchison County Commission Meeting

Emergency Operations Center
10443 US Hwy 59
Atchison, Kansas 66002

REGULAR MEETING AGENDA

July 3, 2023

Chairwoman Casey Quinn, 3rd District

Commissioner Allen Reavis, 1st District

Commissioner Eric Noll, 2nd District

1. ZOOM MEETING ID # 873 9698 9121
2. 9:00 A.M. Workshop
*There will be no Zoom available during this time. The Zoom link will start at 10:00am.
3. Call To Order
4. Invocation
- 4.1. Fr. Meinrad Miller
5. Pledge Of Allegiance
6. Public Comment
7. Approval Of Minutes
Approval of Minutes from Last commission meeting
- 7.1. Approved 07/03/2023 Atchison County Commission Meeting Minutes
Documents:
[7-3-2023.PDF](#)
8. Commissioner Comments
9. New Business
- 9.1. 10:15 AM Memorial Hall Trustees
2024 Appropriation Request
- 9.2. 11:00 AM Ray Ladd, Extension Council
2024 Appropriation Request

10. Unfinished Business
11. County Counselor Updates
12. Executive Sessions
13. Approval Of Expenses
14. Public Comment
15. Adjournment

Monday, July 3, 2023

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 10:00 AM at the Atchison County Emergency Operations Center, 10443 US Hwy 59, Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting at the Atchison County Emergency Operations Center at 10443 US Hwy 59, Atchison, KS. Chairwoman Casey Quinn called the meeting to order with Commissioner Eric Noll and County Counselor Patrick Henderson present for the meeting. Commissioner Allen Reavis appeared via the Zoom platform. Michelle Phillips, County Clerk recorded the minutes.

Father Meinrad Miller recited the invocation.

The Board recited the pledge of allegiance to start the meeting.

***Public Comment:**

There were none.

***Reading and Approval of Minutes:**

Minutes from the June 27, 2023, meeting were reviewed with no corrections noted. Commissioner Reavis made the motion to approve the minutes as presented. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

***Commissioner Comments:**

Commissioner Noll mentioned he has Northeast Kansas Area Agency on Aging meeting this Thursday, July 6, 2023.

Chairwoman Quinn stated she has an Atchison Senior Village Advisory Board meeting on Wednesday, July 5, 2023.

***New Business:**

Lindsey Wood, Atchison Senior Village Administrator, appeared before the Board with a purchase order payable to Sowers Heating & Cooling in the amount of \$36,479.65 for a York 7.5-ton A/C roof top air conditioning unit, with air damper and hail guard. Also including a multi-zone mini split, 5-wall indoor head, line set kits and covers. Commissioner Reavis made a motion to approve the purchase in the amount of \$36,479.65 to Sowers Heating & Cooling. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Administrator Wood presented a purchase order payable to Craig Ostertag in the amount of \$10,216.00 for a 100-gallon natural gas hot water heater. Commissioner Noll made a motion to approve the purchase payable to Craig Ostertag in the amount of

\$10,216.00. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Travis Grossman, Memorial Hall Trustee, appeared before the Board with the 2024 Budget Request. Mr. Grossman asked for an increase to the appropriation given to the trustees due to the increase of maintenance costs.

***Executive Session:**

Commissioner Noll moved that the Board of County Commissioners recess into executive session for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship, as allowed by K.S.A. 75-4319(b) (2), and that the purpose of the closed session is to protect confidentiality of the discussion, and that the Board come out of the executive session in fifteen minutes (10:37 pm), in the commission room, Emergency Operations Center, 10443 US Hwy 59. Those present will be: the three commissioners, County Counselor Patrick Henderson, Atchison Senior Village Administrator Lindsey Wood, and Finance Director Mark Zeltner. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

There was no action taken during the executive session.

Commissioner Noll moved that the Board of County Commissioners recess into executive session for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship, as allowed by K.S.A. 75-4319(b) (2), and that the purpose of the closed session is to protect confidentiality of the discussion, and that the Board come out of the executive session in fifteen minutes (10:37 pm), in the commission room, Emergency Operations Center, 10443 US Hwy 59. Those present will be: the three commissioners, County Counselor Patrick Henderson, Atchison Senior Village Administrator Lindsey Wood, and Finance Director Mark Zeltner. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

There was no action taken during the executive session.

***New Business:**

Ray Ladd, Atchison County Extension Council Director, and Taylor Lee, Family and Consumer Sciences Agent, along with Board Members Jennifer Maxwell, Sheila Chalfant, Shanna Neill, and Allison Marschean appeared before the Board with the 2024 Budget Request. The Extension Office is now staffed with an office professional, and Taylor Lee, a second agent for Family and Consumer Sciences, and 4-H Youth Development. Discussion was held on the progress of redistricting. The Extension Council is asking for additional appropriations due to staffing additions for a total of \$179,766.00. The 2023 appropriations were \$168,534.00.

***Executive Session:**

Commissioner Noll moved that the Board of County Commissioners recess into executive session to discuss personnel matters of nonelected personnel, as allowed by K.S.A. 75-4319(b) (1), and that the purpose of the closed session is to protect the privacy rights of the employee, and that the Board come out of the executive session in fifteen minutes (11:40 am), in the commission room, Emergency Operations Center, 10443 US Hwy 59. Those present will be: the three commissioners, County Counselor Patrick Henderson, Finance Director Mark Zeltner, and Melissa Smith, Administration Office Manager. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0. There was no action taken during the executive session.

***New Business:**

The Board of County Commissioners agreed that on Tuesday, July 11, 2023, they will adjourn their regular meeting after all business is taken care of and go into a budget workshop with the Finance Director, Mark Zeltner.

***County Counselor Updates:**

County Counselor Patrick Henderson told the Board that the service and process of the tax sale is going easier than it has ever gone before, part of this due to an increasingly collaborative process throughout.

***Approval of Expenses:**

Bills were presented to be signed. Commissioner Noll made a motion to approve the expenses for July 3, 2023. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote. The motion passed 2-0. Commissioner Reavis abstained from the vote.

***Public Comment:**

There were none.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Commissioner Noll made the motion to adjourn into a work session at 1:00 pm. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video recorded. The video of these meetings are generally available for supplementation of the minutes. The videos can be located under the Government tab at www.atchisoncountyks.org.

Attest: Michelle Phillips, County Clerk