



Atchison County Commission Meeting

Emergency Operations Center
10443 US Hwy 59
Atchison, Kansas 66002

REGULAR MEETING AGENDA

Chairwoman Casey Quinn, 3rd District

Commissioner Allen Reavis, 1st District

Commissioner Eric Noll, 2nd District

1. ZOOM MEETING ID # 842 8909 4690
2. 9:00 A.M. Workshop
*There will be no Zoom available during this time. The Zoom link will start at 10:00am.
3. Call To Order
4. Invocation
- 4.1. Pastor Kelley
5. Pledge Of Allegiance
6. Public Comment
7. Approval Of Minutes
Approval of Minutes from Last commission meeting
- 7.1. Approved 06/20/2023 Atchison County Commission Meeting Minutes
Documents:
[6-20-2023.PDF](#)
8. Commissioner Comments
9. New Business
- 9.1. 10:30 AM Stephanie Barnes, Project Concern
2024 Appropriation Request
- 9.2. 10:45 AM Tiffany Hoffman, Atchison County Conservation District
2024 Appropriation Request

- 9.3.** 11:15 AM Karen Wilson, NEKAAA
2024 Appropriation Request
- 9.4.** 11:20 AM Michelle Phillips, County Clerk
Budget discussion
- 9.5.** 11:50 AM Jerry Henry, Achievement Services
2024 Appropriation Request
- 9.6.** 12:20 PM Wesley Lanter, Emergency Management/IT Director
CodeRed Renewal purchase order approval
- 9.7.** 12:30 PM Connie Ellerman, County Treasurer
Credit cards and cash receipting
- 9.8.** 1:00 PM Kristina Romine, NEK Multi-County Health
2024 Appropriation Request
- 9.9.** 1:15 PM Road & Bridge
Purchase order approval
- 10.** Unfinished Business
- 11.** County Counselor Updates
- 12.** Executive Sessions
- 12.1.** 1:30 PM Executive Session
Non- Elected Personnel
- 12.2.** 2:00 PM Executive Session
Attorney - Client
- 13.** Approval Of Expenses
- 14.** Public Comment
- 15.** Adjournment

Tuesday, June 20, 2023

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 10:00 AM at the Atchison County Emergency Operations Center, 10443 US Hwy 59, Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting at the Atchison County Emergency Operations Center at 10443 US Hwy 59, Atchison, KS. Chairwoman Casey Quinn called the meeting to order with Commissioner Allen Reavis and County Counselor Patrick Henderson present for the meeting. Commissioner Eric Noll appeared via the Zoom platform. Kalee M. Vanderweide, Deputy County Election Officer recorded the minutes.

Pastor Michael Kelley recited the invocation.

The Board recited the pledge of allegiance to start the meeting.

***Public Comment:**

There was none.

***Reading and Approval of Minutes:**

Minutes from the June 13, 2023, meeting were reviewed with no corrections noted. Commissioner Reavis made the motion to approve the minutes as presented. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

***Commissioner Comments:**

There were none.

***New Business:**

Discussion was had on getting a procurement policy in place and using Marshall County's policy as a guide.

Michelle Phillips, County Clerk, appeared before the Board to discuss the levy and Revenue Neutral Rate (RNR) for the 2024 budget.

Clerk Phillips also discussed getting one central count machine and lock boxes for each polling location. These items would replace the current DS200's at each location.

Stephanie Barnes, Project Concern, appeared before the Board with the 2024 Budget Request. Ms. Barnes is asking for \$125,000.00. This is not an increase from last year.

Tiffany Hoffman and Jeff Hale, Atchison Conservation District, appeared before the Board with the 2024 Budget Request. Ms. Hoffman is asking for \$33,882.00, which is an increase from last year's amount of \$31,518.24.

The Board discussed having a budget workshop at the end of the regular meeting on Tuesday, June 27th.

Chairwoman Quinn presented a purchase order, on behalf of Road & Bridge, to McAfee Henderson Solutions for E.5 – 14.3 Construction Inspection Services, in the amount of \$13,320.00. Commissioner Noll made a motion to approve the purchase order to McAfee Henderson Solutions, in the amount of \$13,320.00. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Wesley Lanter, EM/IT Director, appeared before the Board with a purchase order to OnSolve for the CodeRed Standard Renewal, Weather Warning, in the amount of \$10,500.00. Commissioner Reavis made a motion to approve the purchase order to OnSolve, in the amount of \$10,500.00. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Karen Wilson, Northeast Kansas Area Agency on Aging (NEKAAA), appeared before the Board with the 2024 Budget Request. Ms. Wilson is asking for \$2,637.00.

***Executive Sessions:**

Commissioner Reavis moved that the Board of County Commissioners recess into executive session to discuss personnel matters of nonelected personnel, as allowed by K.S.A. 75-4319(b) (1), and that the purpose of the closed session is to protect the privacy rights of the employee, and that the Board come out of the executive session at 11:50 am, in the commission room, Emergency Operations Center, 10443 US Hwy 59. Those present will be: the three commissioners, County Counselor Patrick Henderson, HR Director Jodi Moore, Atchison Senior Village Administrator Lindsey Wood, and Finance Director Mark Zeltner. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.
There was no action taken during the executive session.

***New Business:**

Jerry Henry, Achievement Services, appeared before the Board with the 2024 Budget Request.

***Executive Session:**

Commissioner Reavis moved that the Board of County Commissioners recess into executive session for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship, as allowed by K.S.A. 75-4319(b) (2), and that the purpose of the closed session is to protect confidentiality of the discussion, and

that the Board come out of the executive session at 12:32 pm, in the commission room, Emergency Operations Center, 10443 US Hwy 59. Those present will be: the three commissioners, County Counselor Patrick Henderson, HR Director Jodi Moore, Atchison Senior Village Administrator Lindsey Wood, and Finance Director Mark Zeltner. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0. There was no action taken during the executive session.

***New Business:**

Connie Ellerman, County Treasurer, appeared before the Board for discussion on credit cards and cash receipting processes.

Kristina Romine, NEK Multi-County Health, appeared before the Board with the 2024 Budget Request. Ms. Romine is requesting the same amount as the 2023 Budget.

***County Counselor Updates:**

Patrick Henderson, County Counselor, stated that the Sheriff's office has done a remarkable job getting process of service done for the tax sale, based on the number of calls his office has received.

***Executive Session:**

Commissioner Reavis moved that the Board of County Commissioners recess into executive session for consultation with an attorney for the public body which would be deemed privileged in the attorney-client relationship, as allowed by K.S.A. 75-4319(b) (2), and that the purpose of the closed session is to protect confidentiality of the discussion, and that the Board come out of the executive session at 1:32 pm, in the commission room, Emergency Operations Center, 10443 US Hwy 59. Those present will be: the three commissioners, County Counselor Patrick Henderson, HR Director Jodi Moore, Atchison Senior Village Administrator Lindsey Wood, and Finance Director Mark Zeltner. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0. There was no action taken during the executive session.

***Approval of Expenses:**

Commissioner Reavis made a motion to approve the expenses for June 20, 2023. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote. The motion passed 2-0, with Commissioner Noll abstaining.

***Public Comment:**

There were none.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Bills were presented to be signed.

Commissioner Reavis made the motion to adjourn at 1:34 pm. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video-recorded. The video of these meeting is generally available for supplementation of the minutes. The videos can be located under the Government tab at www.atchisoncountyks.org.

Attest: Kaley M. Vanderweide, Deputy County Election Officer