



Atchison County Commission Meeting

Emergency Operations Center
10443 US Hwy 59
Atchison, Kansas 66002

April 24, 2023
REGULAR MEETING AGENDA

Chairwoman Casey Quinn, 3rd District.

Commissioner Allen Reavis, 1st District.

Commissioner Eric Noll, 2nd District.

1. ZOOM MEETING ID # 897 7580 9311
2. 9:00 A.M. Department Head Workshop
9:00 am to 10:00 am - Discussion with Department Heads.

*There will be no Zoom available during this time. The Zoom link will start at 10:00am.
3. Call To Order
The County Commission meeting is called to order by Chairwoman Quinn.
4. Pledge Of Allegiance
5. Public Comment
6. Additions To Agenda
Items of discussion added by Commissioners.
7. Reading And Approval Of Minutes
Approval of Minutes from Last commission meeting
- 7.1. Approved 04/24/2023 Atchison County Commission Meeting Minutes
Documents:

[4-24-2023.PDF](#)
8. Commissioner Comments And Committee Reports
9. Reports Of Elected Officials And Department Heads
10. Presentation And Approval Of Claims
11. New Business Before The Board

- 11.1. 10:30 AM Kristina Romine, NEK Multi-County Health
Approval of signage update
- 11.2. 11:00 AM Martha Smith, NEKES
Annual report
- 11.3. Request For Payment To Exchange Bank For Gilmore Bell PC For Sales Tax Revenue
Bonds
- 11.4. USD #377 & ASAF
Request for payment for Second Quarter Maintenance at Sports Complex

Documents:

[2ND QTR BANK REQUEST FOR PAYMENT - BOTH.PDF](#)

12. Old Or Unfinished Business Before The Board
13. County Counselor Updates
14. Executive Sessions (Time Reserved For Executive Sessions)
15. Public Comment
16. Adjournment

Tuesday, April 24, 2023

Pursuant to the law, the Atchison County Commission Board met in Regular Session at 10:00 AM at the Atchison County Emergency Operations Center, 10443 US Hwy 59, Atchison, KS. A link to the meeting was made available to the public prior to the meeting. In addition, public attendance was available for the Commission meeting at the Atchison County Emergency Operations Center at 10443 US Hwy 59, Atchison, KS. Chairwoman Casey Quinn called the meeting to order with Commissioner Eric Noll and Commissioner Allen Reavis present for the meeting. County Counselor Patrick Henderson was absent. Kalee M. Vanderweide, Deputy County Election Officer recorded the minutes.

The Board recited the pledge of allegiance to start the meeting.

***Public Comment:**

There were no public comments.

***Reading and Approval of Minutes:**

Minutes from the April 18, 2023, meeting were reviewed with no corrections noted. Commissioner Noll made the motion to approve the minutes as presented. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

***Commissioner Comments and Committee Reports:**

Chairwoman Quinn congratulated HR Director Jodi Moore for representing Atchison County. She is one of six HR professionals from the State of Kansas that sits on the Kansas County Human Resource Association Board.

Chairwoman Quinn thanked all the leaders, Wes Lanter, Joe Snyder, Jodi Moore, and Melissa Smith, that attended the KCHRA training.

Chairwoman Quinn thanked everyone who took part in the first annual Atchison Countywide Clean-Up weekend.

***New Business Before the Board:**

Mark Zeltner, Finance Director, appeared before the Board with a 2022 budget transfer for Road & Bridge to the special highway fund. Commissioner Reavis made a motion to approve the 2022 budget transfer unused funds of \$94,358.00 to the special highway fund. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Joe Snyder, Road & Bridge Superintendent, appeared before the Board with a purchase order to McAfee Henderson Solutions (MHS) for engineering services, in the

amount of \$26,978.00. Commissioner Noll made a motion to approve the purchase order to MHS, in the amount of \$26,978.00. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Commissioner Noll made a motion to transfer money, in the amount of \$75,808.00 into the special bridge fund for Road & Bridge. Chairwoman Quinn seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Superintendent Snyder presented an agreement with Dale D. Dorsch of Nemaha County, as an independent contractor to come to Atchison County for motor grader operator training May 3-5, 2023. There would be reimbursements of \$600.00 per day, \$60.00 per day for meals, and mileage at a rate of \$0.655 per mile. Commissioner Reavis made a motion to approve the agreement. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Tire needs in Atchison County were discussed.

Kristina Romine, NEK Multi-County Health, appeared before the Board with an update on new signage for the NEK Multi-County Health building. Commissioner Noll made a motion to approve the new signage. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Chairwoman Quinn presented an employee status payroll form for Joint Communications Director Kim Pruett. This is a change from an equivalent of \$25.24 per hour (\$52,499.98 salary) to an equivalent of \$27.24 per hour (\$56,659.20 salary), effective as of April 9, 2023. Commissioner Reavis made a motion to approve the pay raise, effective as of April 9, 2023. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Martha Smith, Northeast Kansas Environmental Services (NEKES) and Pat Toby, NEKES, appeared before the Board with the 2022 Annual Report update. Ms. Smith and Mr. Toby also discussed the current nuisances in Atchison County and how they need to be moving forward.

Commissioner Noll made a motion to approve the 2nd Quarter disbursement of compensation for management fees in the amount of \$2,500.00 to U.S.D. 377 related to the Effingham Site and in the amount of \$10,000.00 to Atchison Sports Activities and Fitness, Inc. (ASAF) related to the Sports Complex in Atchison; for a grand total of \$12,500.00. Both payments are to be made by Exchange Bank as Trustee under the Sales Tax Refunding Revenue Bonds Series 2016-A. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Commissioner Noll made a motion to approve the Kansas Sales Tax Revenue Bonds Third Supplemental Bond Trust Indenture, dated as of January 24, 2023, in the amount of \$7,500.00. The payment is to be made by Exchange Bank as Trustee under the Third

Supplemental Bond Trust Indenture. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Commissioner Noll stated that a meeting with the stakeholders of the Crisis Center would be nice. This meeting will happen on May 30, 2023, at 10:00 am during the normal commission meeting.

Chairwoman Quinn presented a purchase order to Direct Supply, on behalf of Atchison Senior Village for 3 sets of bed spread linens, in the amount of \$6,216.62. Commissioner Reavis made a motion to approve the purchase order to Direct Supply, in the amount of \$6,216.62. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

Tire discussion was held again to try and find a solution to the need in Atchison County. Discussion was had on getting a permanent program and setting a fee schedule. The following is what was decided:

Atchison County is starting a new tire disposal program due to the overwhelming demand for tire disposal in the county. Starting this Thursday, April 27, 2023, 8:00 am – 3:00 pm at the Atchison Transfer Station located at 8575 Neosho Rd. Atchison, KS 66002. This new temporary program will be open to accept tires each Thursday through May 18. During that time, the County will determine the best structure for a permanent tire disposal program. This program is limited to Atchison County Residents Only. Each person will be limited to 50 tires per person. Availability will be first come first serve basis. Please call ahead to the Transfer Station at (913) 804-6005 to ensure they can accommodate your tire disposal need. This program does not require the tires to be processed or removed from rims. At this time, we will not be accepting large agricultural equipment tires.

Commissioner Reavis stated he met with Brian Oswalt, Facility & Maintenance Supervisor, to discuss the placement of the Abraham Lincoln statue.

Wesley Lanter, EM/IT Director, appeared before the Board with a purchase order to Lewis Chevrolet for a 2023 Chevrolet 2500HD Crew Cab Pickup, in the amount of \$50,500.00. This is government pricing. Commissioner Noll made a motion to approve the purchase order to Lewis Chevrolet, in the amount of \$50,500.00 and to rescind the purchase order approval from January 17, 2023, to Foster Ford for a 2023 Ford F250 XLT Crew cab, in the amount of \$51,103.00. Commissioner Reavis seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

***Public Comment:**

There were no public comments.

Add, abate, escapes for real estate and personal property taxes were presented to be approved.

Bills were presented to be signed.

Commissioner Reavis made the motion to adjourn at 1:06 pm. Commissioner Noll seconded the motion. Chairwoman Quinn called for a vote, all voted aye. The motion passed 3-0.

*Note: Once approved these minutes will be the official minutes of the Board of County Commissioners. Regular meetings of the Board of County Commissioners are video-recorded. The video of these meeting is generally available for supplementation of the minutes. The videos can be located under the Government tab at www.atchisoncountyks.org.

Attest: Kalee M. Vanderweide, Deputy County Election Officer

TO BOND TRUST INDENTURE

Date: April 24, 2023

WRITTEN REQUEST

(MANAGEMENT AND OPERATING RESERVE FUND)

To: Exchange National Bank & Trust Co., as Trustee
Atchison, Kansas

Re: \$5,180,000* Sales Tax Revenue Bonds, Series 2007-A

You are hereby requested and directed as Bond Trustee under the Bond Trust Indenture dated as of March 15, 2007 (the "Bond Indenture"), between Atchison County, Kansas and you, as Bond Trustee, to pay from moneys in the Management and Operating Reserve Fund, pursuant to **Section 501** of the Indenture, to the following payees the following amounts for the following Management and Operating Reserve Fund (as defined in the Indenture):

<u>Payee:</u>	<u>Amount</u>	<u>Description Management & Operating Fund</u>
USD #377 P O Box 289, Effingham, Ks 66023	<u>\$2,500.00</u>	2nd Quarter payment on Maintenance 2023 Effingham Site
ASAF, 819 Commercial St. Atchison, Ks 66002	<u>\$10,000.00</u>	2nd Quarter payment on Maintenance 2023 Atchison Site

Total amount to be paid from the fund is: \$12,500.00

The undersigned Authorized Issuer Representative hereby states and certifies that each item listed above is a proper Management and Operating Reserve Funds (as defined in the Indenture) that was incurred in connection with the issuance of the above-referenced Bonds, and the amount of this request is justly due and owing and has not been the subject of another requisition which was paid.

ATCHISON COUNTY, KANSAS

By: _____
Title: Chairman Atchison County Commission