



Atchison County Commission
WORKSHOP AGENDA

Atchison County Courthouse
Lower Level
423 N 5th Street
Atchison, Kansas 66002

January 24, 2023
Start Time 9:00 am

Commissioner Allen Reavis, 1st District

Commissioner Eric Noll, 2nd District

Commissioner Casey Quinn, 3rd District, Chairwoman

1. Topics Up For Discussion

1.I. 9:00 AM Tiffany Hoffman, Atchison County Conservation District
Conservation Poster Judging

1.II. 10:00 AM 2024 Budget Calendar Discussion

Documents:

[2024 CURRENT BUDGET CALENDAR.PDF](#)

1.III. 11:00 AM Sherri Becker, County Attorney
Discussion

1.IV. 11:30 AM Debbie Thompson, County Appraiser
Change of Value Notice Postage Discussion

1.V. 11:40 AM Joe Snyder, Road & Bridge Superintendent
Department Update

1.VI. Wesley Lanter, Emergency Management/IT Director
Meraki Discussion

1.VII. Commissioner Eric Noll, District 2
NEKES - Sanitation Codes



2024 Budget Calendar

Date	Activity
January 9, 2023	BOCC Review Budget Calendar at Organizational Meeting
March 1st	BOCC Review Budget Expectations
	Distribute Budget Calendar to Departments Heads for review
March 8th	BOCC & Department Heads meet to review budget calendar and budget expectations
By April 1	Estimate total real estate appraised value determined by Appraiser's Office
By April 1	County Clerk sends letters to outside entities/agencies for appropriation requests.
May 1st	Outside entities/agency appropriations requests due to County Clerk
May 1st - June 1st	Schedule Department Heads & Appropriations to meet with BOCC. <small>*Department heads should provide budget summary to County Clerk to share with BOCC one week prior to scheduled meeting.</small>
May 3rd	Capital Improvement Requests Review by BOCC
June 1st	Valuations Certified
June 1st	Revenue Estimate Received by County Treasurer
June 7th	Value of 1 Mill is established by County Clerk
June 15th	Due date for Department Heads to have budgets entered into CIC
June 16th	Preliminary Budgets are distributed to BOCC
June 14th	2023 COLA consideration by BOCC
June 21st - July 5th	Budget & Planning Committee and BOCC Work Sessions
June 21st - July 5th	Department Heads review final proposed budgets with BOCC
July 19th	Complete Prior Year Audit
July 26th	Rough Draft of Budget to BOCC
August 2nd	Commission Approve County Budget
	Send Hearing Notice to Atchison Globe
August 5th	RNR Notices Need to be sent out, if required
August 6th	Publication in Atchison Globe of the proposed budget, and notice of hearing
August 16th	2023 Budget Hearing & consideration of adoption
August 25th	Adopted budget due to County Clerk per statute
September 15th	Budget Election (if needed; and 2023 Budget Adoption)
October 1st	Adopted budget due to County Clerk (If election)